

BOARD OF SUPERVISORS

Brown County



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EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair
John Van Dyck, Vice-Chair
Corrie Campbell, Erik Hoyer, Thomas Katers

EDUCATION & RECREATION COMMITTEE

Thursday, October 3, 2013

5:30 p.m.

**** NEW Zoo ****

4418 Reforestation Road

**** TOUR of the Adventure Park @ 5:00 P.M., MEETING TO FOLLOW ****

Tour will begin at the Visitor Center's entrance.

The meeting will be held in the Education & Conservation Center's classroom.

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA.

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of September 5, 2013.

Comments from the Public

1. Review minutes of:
 - a. Library Board (August 15, 2013).

Museum

2. Budget Status Financial Report for August, 2013.
3. Neville Public Museum Attendance and Admissions for August, 2013.
4. Neville Public Museum Attendance – 5 Year Span.
5. Sales Report.
6. Director's Report.

Golf Course

7. Budget Status Financial Report for August, 2013.
8. Discussion to approve the Golf Course to move forward with putting its extra land up for sale.
9. Superintendent's Report.

Library

10. Budget Status Financial Report for July and August, 2013.
11. Library Report for August, 2013.
12. Director's Report.

Park Management & NEW Zoo

13. Parks Budget Status Financial Report for August, 2013.
14. Parks Division - Assistant Director's Report.
15. NEW Zoo Budget Status Financial Report for August, 2013.
16. Zoo Monthly Activity Report for September, 2013.
17. Zoo Animal Collection Report for September, 2013.
18. Zoo Director's Report.

Resch Centre/Arena/Shopko Hall - No agenda items

Other

19. Audit of bills.
20. Such other matters as authorized by law.
 - a. Discussion regarding setting the date for the Ed & Rec Budget meeting.
21. Adjourn.

John Vander Leest, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, September 5, 2013 at Barkhausen Waterfowl Preserve, 2024 Lakeview Drive, Suamico, Wisconsin.

Present: Chair Vander Leest, Supervisor Katers, Supervisor Hoyer, Supervisor Campbell, Supervisor Van Dyck
Also Present: Lynn Stainbrook, Dan Process, Rolf Johnson, Neil Anderson, Supervisor Lund, Scott Anthes, Doug Marsh, Lori Denault, Matt Kriese, Doug Hartman, media

I. Call to Order.

The meeting was called to order by Chair Vander Leest at 5:32 p.m.

Vander Leest welcomed Tom Katers, the newly appointed Supervisor for District 15 to the Committee.

II. Approve/Modify Agenda.

Motion made by Supervisor Campbell, seconded by Supervisor Hoyer to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of August 15, 2013.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Comments from the Public

None.

1. Review minutes of:
 - a. Library Board (July 18, 2013).

Motion made by Supervisor Hoyer, seconded by Supervisor Campbell to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Communications

2. Communication from Supervisor Vander Leest re: Create an ordinance requiring the Golf Course to create a Golf Course Maintenance Fund and a policy that splits excess revenue between 75% to the Golf Course Maintenance Fund and 25% to the General Fund. *Motion at July meeting: To review in September.*

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to hold until the October budget meeting. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. Communication from Supervisors Van Dyck and Lund re: Consider the implementation of a Facility Maintenance Fee or Tax on event tickets for the Brown County Arena, Resch Centre

and Shopko Hall to support ongoing maintenance requirements of these facilities. Referred from August County Board.

Supervisor Van Dyck stated that he would like this forwarded to staff for further information. He continued that he put in this communication because he felt there was a general consensus that the County is not spending enough money for maintenance of the Resch Centre, Shopko Hall and Arena complex. He questioned where additional funds would come from above and beyond the \$300,000 - \$400,000 that is currently received from PMI and also the naming rights money. If a greater amount is needed than that, which seems to be the consensus, Van Dyck questioned where those funds may come from and the purpose of this communication was just to open up some dialogue about the possibility of this being an avenue by which to collect additional funds. This is by no means something Van Dyck would say he would support or not support at this point, but rather it is a matter of getting the communication out there to at least take a look at and find out if viable or not. Based on the Lease Agreement that the County currently has with PMI, a surcharge is specifically referenced and would have to be negotiated with them, so before anything could even be implemented PMI would have to agree to it. At this point Van Dyck felt the best way to proceed was to refer this to Corporation Counsel to find out what kind of jurisdiction we have from the Lease Agreement standpoint and also from the standpoint of whether a surcharge can be charged.

Supervisor Lund agreed with Van Dyck and indicated that he had spoken with a representative of PMI to get attendance figures for the last fiscal year and there were 563,000 people through the doors at the three facilities. At a surcharge of \$1.00 per ticket, funds of \$563,000 would be generated for maintenance. Lund agreed that an appropriate first step would be to talk to staff to assess where the maintenance needs are. Lund acknowledged that this was in the preliminary stages but was definitely something worth exploring further and talking to PMI about. Lund also stated that some national shows would not allow a surcharge but local events such as the Gamblers, UWGB basketball and other events that PMI exclusively puts on may be able to have a surcharge worked in. Lund urged everyone to have an open mind on this to move forward and explore the idea further.

Vander Leest stated that this was something that had previously been brought forward to the Board and was not approved. Supervisor Campbell asked for clarification as to what had been brought forward to the Board previously and Vander Leest responded that there was a discussion that included the fact that some national acts would not allow surcharges or other additional charges and it was decided not to move forward. Vander Leest suggested that previous minutes be reviewed for more information and he felt this was probably discussed in the 2004 – 2006 timeframe.

Lund stated that previously when discussions were held with regard to this, people did not think we were deficient in maintenance of the facilities and the facilities may not have needed as much maintenance as they currently do. Now it seems that there are more critical maintenance needs and he also noted that the County cannot go to the taxpayers for everything that money is needed for and he would like this explored further.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to refer to Corporation Counsel for further information. Vote taken. MOTION CARRIED UNANIMOUSLY

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Resolution

4. Resolution re: Reclassification of Positions Clerk/Typist II, Clerk II, Clerk II/Data Control.

This item appears on the agenda at this time because some of these positions fall into Departments that report to this Committee.

**Motion made by Supervisor Katers, seconded by Supervisor Hoyer to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Library

5. Approval of Resolution Opposing AB288.

Library Director Lynn Stainbrook provided the Committee with a copy of the Assembly bill that relates to this resolution, a copy of which is attached. Stainbrook stated that this relates to the adjacent county funding and stated that currently every resident of Brown County pays a portion of the tax for library services, whether they live in a home in Lawrence that does not have a library branch or they live in Green Bay that has several library branches. In some of the counties, Outagamie being one, there is no County library system but each municipality has its own library and the taxes that are collected are from the municipality. Stainbrook continued that if you do not live in that municipality, you do not pay taxes to maintain the library, but you can use the library. A law came about in the 1990s that if you live in an area that did not maintain a library, a reimbursement tax can be collected from those people outside those library jurisdictions to reimburse the library about 70% of the cost of providing the services.

In 2006 this was equalized a little bit more and it was realized that there are some libraries are used by people from across the county line and they are not paying for service because they are only paying for service by amount of use so they allowed adjacent counties to also ask for reimbursement from those people who are not already paying a tax to maintain a library. Last year Brown County asked for reimbursement of about \$250,000 from surrounding counties. Outagamie County was one of the counties that were asked to reimburse Brown County and their bill is \$33,000 and Outagamie County is refusing to pay this bill. Stainbrook stated that the proposed law is a result of Outagamie's refusal to pay their bill to Brown County. She indicated that this would have significant impact across the entire state and the resolution that is before the Committee very clearly indicates that if this law passes, Brown County residents could be taxed twice for library services. She would like the Committee and the County Board as a whole to adopt the resolution.

Vander Leest stated that he would like Stainbrook to give a real world example for Luxemburg. It is his understanding that many Luxemburg residents use the library in Brown County. Stainbrook stated that she does not have figures in front of her, but stated that Kewaunee County only has two libraries, one in Algoma and one in Kewaunee. Most of the people that live in Luxemburg or other areas closer to Brown County do come and use the Brown County libraries. Stainbrook indicated that the rate per check out is \$2.97 and they very carefully counted the number of checkouts that live in Kewaunee County but did not live within the City limits of Kewaunee or Algoma and presented the bill to Kewaunee County for 70% of the cost of actually providing that service. Stainbrook noted that capital expenditures need to be subtracted out so they not only do not pay 100% of the actual cost for our operations, but they do not pay capital expenditure costs either. Stainbrook noted that all counties that were billed have paid with the exception of Outagamie County.

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Van Dyck asked if Outagamie County would be the only county Brown County would owe money to and Stainbrook responded that that is not the case and Brown County may end up having to pay all of the surrounding counties. Van Dyck asked if this would open up our ability to bill Door County and Shawano County which we do not do now and Stainbrook responded that it could. Stainbrook stated that in her mind it seems unfair to use a library without supporting it and helping to maintain it and in Brown County everybody does and in Door County everybody does, but this is not the case for all of the surrounding counties, except through this reimbursement law.

Vander Leest asked if this bill has been put to a hearing and Stainbrook responded that County Executive Troy Streckenbach had been advised that the initial hearing on this will be held in September, however, now they have seen on the calendar that the Assembly will not be meeting in September. Vander Leest stated that what will happen is that this will be referred to a committee and then that committee would have to have a hearing and if there is support from the committee to pass it, it would then be passed at the State level and would then go to the Assembly. Stainbrook indicated that between her and Kathy Pletcher, Library Board President, they have contacted all of the assemblymen in the area as well as some of the senators about trying to carry the bill.

Stainbrook stated that obviously being able to say that the resolution has been passed by the oversight committee and that the Library Board held a special meeting to approve this would be beneficial at the State level. Vander Leest stated that the bill looked to have nine co-sponsors and one senator supporting it which is not real strong numbers and this is positive.

Supervisor Campbell asked what the current status of Outagamie County's bill with Brown County is and Stainbrook responded that it is currently with a collection agency. Stainbrook indicated that County Executives from Brown County and Outagamie County had met in an attempt to resolve this matter, but this was not successful.

Lund stated that he agreed with Stainbrook on this matter and if this passes it will be an accounting nightmare because bills will be sent back and forth which would seem ridiculous. He also agrees that the point of consolidating the County libraries was to have the library systems consolidate to pool their efforts for less money to the taxpayers overall. Because the County system has many branches that are pretty close to Outagamie County it makes sense that Outagamie County residents are using our libraries and not paying. It would cost Outagamie County a lot more to build more branches than it does for what they were charged to use Brown County libraries. Lund urged the Committee to pass this resolution and he also stated that the Supervisors took an oath of office and just because they don't like something doesn't mean they can choose not to pay for it.

It was suggested that supporting information be provided to the full board prior to the meeting on September 18 so all Board members have a full understanding of this. Stainbrook agreed and stated that she will be sure documentation is provided for the Board.

Van Dyck stated that he felt it was important to understand the subtlety, not that he is saying that he agrees with it, but understand the argument that the County is using that maybe differs from Kewaunee County and Oconto County because there seems to be a separation of where their libraries are in comparison with where their citizens are in proximity to Brown County. He thought that Outagamie County's argument was that there are more Brown County residents

using their libraries than vice versa and just because of the way the law is written they are not able to bill us but we are able to bill them. Stainbrook stated that what is being talked about here is reciprocity between library and library. This is not between the people that are paying the user fee reimbursement out there as those people do not count as part of that reciprocity. This argument is totally flawed but is used over and over again.

Motion made by Supervisor Hoyer, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Library Report.

Library Director Lynn Stainbrook stated that they have had an active, busy summer at the Libraries and she referred the Committee to the Library Report attached to the agenda packet for details.

Stainbrook commented on the Cellcom Childrens' Vegetable Garden and stated that this is quickly becoming a community project. She noted that Martell Construction donated the excavation and this has been taken care of and they also had St. Norbert College students come in on their work day to clean up the area and help prepare the ground. Stainbrook has also recently met with an Eagle Scout candidate in preparation for his work with the garden. She also noted that a Landscape Associates of De Pere is volunteering time to finalize the concept. Stainbrook also reported that the fencing has gone out for bid and they are hoping to have the permanent fencing up by the end of September.

Stainbrook continued that both the Pulaski branch and Wrightstown branch will probably have a drop in business because of road construction. She also reported that they are currently looking into the feasibility of adding a drive up window at Weyers Hilliard. The other project would be renovating the entry way and roofline at the Ashwaubenon Branch and this is currently out for a cost estimate. Currently there are two high peaks at the front of the building with a flat roof behind which creates problems with snow. They have done snow jacks and a variety of other things over the years, some of which have helped and others which have not, but they are looking for a more permanent solution. She stated that the Friends of the Library have paid for some architectural and design work for this project and she will keep the Committee advised.

Doug Marsh provided a written report on the projects at the Library; a copy of which is attached. This report outlined the main disconnect switch replacement; rooftop condenser and disconnect replacement; arch flash study, elevator modernization; MHC cooling tower relocation and garage make up air and exhaust. The overall elevator project will be done in early January however they are currently several days behind schedule because one of the tasks was to remove the cylinder and this took longer than expected. Marsh believes they can make up the two days with efficient project management.

Van Dyck asked if there was a recap as to what portion of the \$1.5 million dollars has been spent and he also asked if there was a specific time frame that the funds need to be used by. Marsh responded that he is not aware of any time constraints in spending the bond. He did not have a total of what has been spent to date with him, but he is able to provide those numbers from his office. Van Dyck asked if Marsh could comment on what amount of the bond has been committed to projects. Marsh indicated that there are at least 20 projects for the bonding and he will get these figures together for the Committee. Van Dyck also wanted to know if the

Library Board and Library staff was satisfied with the progress and pace that the funds are being spent. Stainbrook answered that they are and everything other than some issues with the elevator have gone along very well. She also stated that Dough March and Curt Beyler work very well together and are in good communication throughout the projects. Stainbrook also noted that they were discussing a few additional projects, one being the carpeting in the auditorium because it is rolling and is a tripping hazard. Marsh confirmed that there should be leftover funds for some of these projects.

Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Director's Report.

Stainbrook indicated that financials will be included in next month's agenda but she did note that there is nothing out of the ordinary in the financials.

Motion made by Supervisor Van Dyck, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Golf Course

8. Budget Status Financial Report for July, 2013.

Vander Leest asked where golf course revenues were at and Golf Course Superintendent Scott Anthes estimated that revenues are down about 60% percent from last year.

Motion made by Supervisor Van Dyck, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Superintendent's Report.

Anthes stated that the construction portion of the project was completed on schedule. The weather through the whole process was great which helped keep the project running on time and very smoothly. The crew was a pleasure to work with and everything went really well. Anthes stated that everything is growing and there is grass on every green. Some greens washed out due to excessive rain and had to be repaired and the grass is now growing. They are currently mowing 17 of the greens on a regular basis which is very, very good. Anthes said there has been great take on about 85% of the greens but there were a few that were a little thin yet due to being located in more shady areas of the course. They will fertilize these areas a little more heavily to encourage growth. Anthes noted that they have received sand and will be starting to top dress greens soon. They will also begin rolling the greens to even them out. At this time, the temporary greens are still being used for play.

Vander Leest asked if the greens will look different than before due to the additional drainage. Anthes responded that the slope has been changed on four greens. The overall shape and feel of the greens has not been changed. He indicated that they are creating more pin spots and creating more locations to even out the wear on the grass. He described modifications made to several holes but stated that the overall look of the greens is essentially the same. Anthes stated that they know the drains work because after a heavy rain they can lift the covers and they see the water pouring out. Before when they used to irrigate they could only do so for

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about three minutes before there was standing water on the greens. Now they are watering the greens for 8 or 10 minutes without any standing water.

Hoyer asked if the course will ready for play in the spring. Anthes responded that they are already getting questions as to why the new greens are not being played and he noted that from a distance the greens look great, but when you get closer to them you can notice thin spots and the new grass. Anthes stated that it generally takes three months to grow the greens and he felt that a realistic goal to be playing all of the new greens is May, 2014. He did note, however, that a lot of this will be weather dependent.

Vander Leest felt it would be a good idea for Anthes to post updates at the course in several locations to keep the golfers informed of progress. This communication would be important to let golfers know what the status of the project is and would alleviate calls to Vander Leest and Anthes for updates.

Anthes said at this time the greens look big, but that is because collars still need to be mowed in. He said that they mow everything at one short length so the grass grows in tight, but as they get closer to opening the greens, they let the front of the greens and the approaches grow a little.

Van Dyck stated that he had heard very complimentary comments about the temporary greens and heard a comment that they were more challenging because of how small the temporary greens are in comparison to a regular green.

Anthes stated that they had the Childrens' Charity Golf Classic recently and they raised \$51,000 for local children. He stated that they received a lot of compliments on the course.

Vander Leest stated that he had received feedback with regard to tree trimming in the parking lot, especially along the back left side. He stated that he has heard that trees are touching the vehicles that park there so the whole area needs to be trimmed up. Anthes stated that there used to be a fence there but it has rotted away and been removed so now cars are pulling further forward when they park, but he will get them trimmed up.

Motion made by Supervisor Hoyer, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Museum

10. Budget Status Financial Report for July, 2013.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to suspend the rules and take Items 10 - 13 together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file Items 10 – 13. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Attendance and Admissions - July, 2013.

See action at Item 10 above.

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12. Attendance – 5 Year Span.

See action at Item 10 above.

13. Sales Report.

See action at Item 10 above.

14. Director's Report.

Museum Director, Rolf Johnson provided the Committee with August figures, copies of which are attached. He indicated that the Museum has extended the video arcade exhibit and they will continue to do things to get people into the Museum and continue the trend of the August figures. There will be a shortfall again this year for the Museum, but Johnson noted that it will be smaller than the previous year. Van Dyck asked Johnson if he could project what the shortfall may be before the budget is approved because one of the complaints Van Dyck heard from several supervisors in talking at the meetings is that the budget was approved and a month later the Museum came in looking for funding. Van Dyck stated if the Museum will need money again this year, he would request that this be done at the same time the budget is going on so it is not a surprise. Johnson felt this was an excellent point and he felt that he could give a reasonable projection of somewhere in the neighborhood of \$28,000.

Johnson continued by thanking the Committee and the Board for their votes at the County Board meeting with regard to the master plan. He stated that he will be starting in the next two weeks to put together the RFP according to County policy.

Johnson also stated that the centennial planning is underway and there will be a VIP kickoff to which 100 movers and shakers in the community have been invited. Johnson also reported that the Tall Ship Festival was a big hit and for the first time the Museum decided to charge for parking for this event and a total of \$2,995 was raised.

Johnson continued his report by saying that he has spent significant time with Human Resources in going over the applications for the open positions at the Museum. He indicated that over 350 applications were received for these positions and they have whittled the applications down and interviewed 22 or 23 people for the open positions. This afternoon Human Resources will be contacting the chosen candidates. These positions are the assistant director position, educational specialist and assistant curator.

Two additional items that Johnson wished to bring up with the Committee are budget related. He indicated that he is looking at the potential of stopping free admission to the Museum on Wednesday nights for County residents. Vander Leest made the suggestion of having free admission for County residents once a month instead of once a week. This idea was well received among Johnson and the Committee. The other idea Johnson had was to close the Museum one day a week during the slow season. He acknowledged that this may have minimal cost savings but it would give staff time to catch up on some things. He will also be looking at extended hours during the summer season.

With regard to the Governing Board, Supervisors Hoyer and Sieber are championing that the Foundation Board and the Governing Board hold a joint meeting and Johnson is 100 percent supportive of this and feels it needs to occur.

Johnson concluded his report by stating that the City of Green Bay is engaged in master planning initiatives and they had a site meeting recently and one of the things that came out of this meeting that Johnson felt the Committee should be aware of is that a lot of people would like to see a dedicated art museum downtown.

Motion made by Supervisor Hoyer, seconded by Supervisor Van Dyck to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Park Management & New Zoo

15. Parks Budget Status Financial Report for July, 2013.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Parks Division - Assistant Director Report.

Assistant Park Director Doug Hartman reported that the Brown County Fair went off quite well with perfect weather. Hartman would like to invite representatives of the Fair to the next Ed and Rec meeting to give a report. It was noted by Vander Leest that there probably will not be a November Ed and Rec meeting as the Committee will meet in the beginning of October for their regular meeting and later in October for their budget meeting.

Hartman also stated that bids came in with regard to the dredging project at Bay Shore Park, however the bids were outrageously high. Hartman felt there may have been a misunderstanding by the contracts, but, at any rate, the project will be rebid in hopes that bids come back at a more reasonable price. This may cause the project to be put off until spring rather than having it done yet this fall.

The last thing that Hartman had to report was that the brass plaque in the parking lot of Barkhausen has been erected honoring the Green Bay Packers and Ducks Unlimited for the generous gift to Ducks Unlimited for restoration and enhancement of waterfowl and northern pike habitat at Barkhausen. This project was made possible through the cooperative efforts of the Green Bay Packers, Brown County, U.S. Fish and Wildlife Service – Coastal Program and Ducks Unlimited.

Motion made by Supervisor Campbell, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

17. Zoo Operations Reports for August, 2013.

- a.
 - i. Admissions, Revenue, Attendance Report.
 - ii. Gift Shop, Mayan Zoo Pass Revenue Report.
- b. NEW Zoo Education & Volunteer Programs Reports for July, 2013.
- c. Curator Report.
- d. Zoo Director Report.

- i. **FOX 11 programs weekly;**
- ii. **Zoo Society meeting held on 08-19-13;**
- iii. **New Animal Hospital conceptual work and sit prep ongoing;**
- iv. **2014 Zoo & Park Management Budget work;**
- v. **Feast with the Beasts held on 08-05-13;**
- vi. **WPS Foundation breakfast and check presentation held on 08-27-13;**
- vii. **Black top repairs and replacement prep work completed for September install/work;**
- viii. **Children's Zoo fencing prep work completed for September install;**
- ix. **Brown County NEW Zoo monetary receipts, disbursement and deposit audit completed by Brown County Internal Auditor.**

NEW Zoo Director Neil Anderson distributed financial figures for August and indicated that the Zoo has had a strong summer. Attendance has increased over last year's figures. He also noted that the roundabout is now open which has helped to the attendance. Anderson also stated that Zoo Boo plans are underway.

Anderson directed the Committee's attention to the education report and said that they had a significant amount of hours logged by college interns. Four new interns have started for the fall and these interns play a significant role in doing on site programs in the education building.

The curator report was given and it was noted that the USDA oversees zoos and aquariums and they come in once a year unannounced and do an inspection of the entire community. The report from the USDA that reports no non-compliant items identified during the inspection is attached.

Anderson also wished to note that they are currently working with the Kansas City Zoo to get a blue dyker which is a small deer from Africa. This will go in the front of the African waterhole. Anderson noted that there are also big projects coming up with the Children's Zoo fencing as all of the fencing will be redone. Fallow deer will be tranquilized and sedated and moved to the animal hospital for the period of the time that the work is being done. This work will be contracted out and the new fencing will be made mostly with recycled plastic lumber. Black top work will also be done in conjunction with the fencing project.

Under the Zoo Director report Anderson shared the preliminary design of the new animal hospital that the Zoo Society is funding. They are hoping to break ground on the hospital this fall. The new facility will be about 9000 square feet. The old facility is still in place and staff continues to work out of the old hospital. The new hospital will bring the Zoo up to more modern zoo standards and will have a surgery room, operating room and treatment center. There will also be some holding areas and an office. The back side of the building will also have an area for hoof stock holding and large animal holding. Once the new facility is complete the old animal hospital will be used as the diet kitchen and more windows will be added to it to allow guests to see inside. The Zoo Society has raised over \$300,000 thus far for the animal hospital and they need to get the first phase completed to continue to secure the money. The plan is to look at putting the foundation in and winterizing it until next year.

A question was asked as to how much medical staff the Zoo has for the animals and Anderson responded that they have one consulting vet from Gentle Vet Clinic. The new hospital will not require any additional staff.

Anderson continued that Feast with the Beasts was held recently and was well attended. In addition Senior Citizen Day at the Zoo was also recently held and was also well attended.

The monetary receipt audit conducted by Internal Auditor Dan Process was also discussed. Process addressed the Committee and provided a copy of the audit to the Committee and also indicated that this item will also be taken up by the Executive Committee on September 7. Vander Leest felt that Process's audit was very thorough. Process indicated that the scope of the audit was to identify and assess internal controls and cash handling activities within the Zoo. Some of the areas that were looked at were admissions, concessions, gift shop sales and Zoo passes. The purpose of the audit was to ensure compliance with the County's monetary receipts, disbursements and cash policies in A-10. There are also policies that the Zoo has implemented to enhance and strengthen the County's policies.

Process continued that most of the findings that are included in the report indicate that controls are in place but in some cases they need to be strengthened and operate as intended. Process stated that many times there are controls in place but they are not always being enforced and abided by and this is where unintended consequences can result. A couple of the other findings should be enhanced with the County's decision to bring the fiber optics to the Zoo and he thinks some of these things are things the Zoo was aware of and wanted to implement but without the fiber optic feature it is difficult to do so. Anderson stated that without the fiber optics they are not able to add any cameras or another credit card machine or telephone lines. This fiber optic product should be completed in November and will give the Zoo the opportunity to go back in and add additional security cameras and other items according to Anderson. Anderson stated that there are funds available to implement additional security systems but they need the fiber optics in place before they can do that. Anderson felt the audit was a great process for them and they are pleased to take Process's recommendation and implement them. Process indicated that Zoo staff was very good to work with throughout the audit process and they were very helpful, open and candid and open to suggestions. Vander Leest stated that he had read the audit and encouraged the rest of the Committee to do so as it contained a lot of information that may give a little bit better idea of things that are being done.

Vander Leest stated that the Committee appreciates the \$50,000 pledge from the WPS Foundation and stated that a nice event was held at the Zoo that included some retirees and a tour and breakfast. This donation is a multi-year pledge and the proceeds will be going into the education building.

Anderson concluded his report by talking about the Adventure Park. He indicated that a contract had been signed and they hope to have the construction completed by December and they are shooting for an April, 2014 opening provided all certifications and safety training and things of that nature are complete. The dueling zipline will be about 1,025 feet and will reach speeds of 40 – 45 miles per hour. Anderson also stated that they have added an accessible option for handicapped usage. The climbing tower will be approximately 740 square feet and will be two sided with an automatic belay system. The wall height will be close to 40 feet.

The aerial adventure course will have 12 different events that are going to be 30 – 35 feet in length and the top belay on that will be 41 feet. There will also be a childrens' adventure course for children four years and up and this will use the same existing towers for the other system. This will have four events and will use the same belay system.

III

Motion made by Supervisor Hoyer, seconded by Supervisor Katers to receive and place on file Items 17 a – d. Vote taken. MOTION CARRIED UNANIMOUSLY

Resch Centre/Arena/Shopko Hall - No agenda items

Other

18. Audit of bills.

No action taken.

19. Such other matters as authorized by law.

Vander Leest stated that next month's meeting will be held at the NEW Zoo with a tour at 5:00 p.m. and the meeting to follow at 5:45 p.m.

With regard to the agenda item for the Resch Centre/Arena/Shopko Hall, Campbell questioned why nobody from these areas appears at the meetings. Vander Leest stated that if they do not have agenda items they do not come to the meetings because they are their own company and do not operate as County employee. Vander Leest stated there was no point for them to attend if they are simply reporting out their attendance. Campbell wished it be noted that she disagreed with this.

Vander Leest concluded the meeting by noting that we were in the Mark Kiar classroom at Barkhausen. This classroom was named after Mr. Kiar who passed away while working for the County in 2008.

20. Adjourn.

Motion made by Supervisor Van Dyck, seconded by Supervisor Hoyer to adjourn at 7:24 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

III

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on **August 15, 2013 at 5:15 p.m.** at the **Brown County Ashwaubenon Branch Library, 1060 Orlando Drive, Green Bay, WI**

PRESENT: KATHY PLETCHER, CARLA BUBOLTZ, DON CARMICHAEL, BOB NIELSEN, TIM NIXON, VICKY VAN VONDEREN, and TERRY WATERMOLEN

EXCUSED: CHRISTOPHER WAGNER

ALSO PRESENT: Lynn Stainbrook, Lynn Hoffman, Lori Denault, Sue Lagerman, Curt Beyler and Anne Mead (staff); Doug Schneider (Green Bay Press-Gazette)

CALL TO ORDER President Kathy Pletcher called the meeting to order at 5:15 p.m.

CONSENT ITEMS

a. Approve/modify agenda

Motion by T. Watermolen, seconded by C. Buboltz, to approve the agenda. **Motion carried.**

b. Approval of minutes

Motion by D. Carmichael, seconded by V. Van Vonderen, to approve the minutes. **Motion carried.**

COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC

Anne Mead, Ashwaubenon Branch Manager welcomed the Library Board to the library. She reported that summer was very busy with good attendance at programs for children, teens, and adults. The library's implementation of Community Connect, the interactive software application that analyzes demographic and real-time library statistics identified four major population segments for the Ashwaubenon Branch Library service area. Anne noted that those segments were the exact match to staff perception of the patrons who use the library (Cozy and Comfortable; Mid-life Junction; Green Acres; and Old and Newcomers). Another advantage of Community Connect is the opportunity to improve service to current library users and target those who don't use the library (market potential). D. Carmichael complimented this early implementation by branch staff and encouraged its continued use.

REPORT FROM MUSEUM-LIBRARY TASKFORCE

There was no report as a meeting was not held in August.

STRATEGIC PLANNING DISCUSSION

The fourth section of the strategic plan that concentrates on providing a third place to engage community continues to be worked on. The goal is to finish this section, make suggested changes to other sections, and then start editing. L. Stainbrook reported that the plan will be an agenda item for every Department and Branch Head meeting so supervisors keep familiar with it. A new department and branch highlight form is being introduced. It aligns itself with the priorities of the strategic plan and focuses on successes and challenges as well as the plans for next month. This strategic plan will be effective for about 5 years and will include a 2-year action plan (staff-driven). K. Pletcher commented that the honing of the mission statement was really purposeful as it was put into action last week in response to Supervisor Hopp's communication to the Executive Committee which would have prohibited the library (and other county agencies/departments) from participating in any non-mandated activities related to the implementation of the Affordable Care Act (ACA). V. Van Vonderen complimented L. Stainbrook on her responses to County Supervisors and particularly the fact that the Brown County Library is a trusted place that county residents and taxpayers look to for information assistance and support in using resources. The ACA Navigator role is not a role the library would assume. B. Nielsen commented that the time and effort expended on this topic was dissatisfying as a taxpayer. L. Stainbrook reiterated that the library's role is to be neutral and she is comfortable knowing staff will know what sources to use to find answers to questions that will be asked on this subject. T. Watermolen saw this meeting's dialogue as an opportunity to state what the library is and what it provides. In the end the outcome was positive.

LIBRARY BUSINESS

a. Information Services Report L. Stainbrook mentioned some updates: Bibliotecha installed a RFID self-check at the Southwest Branch for testing before installation takes place at the Kress Family Branch; credit cards are now accepted on Central's check out stations and 3 of 4 coin hoppers now accept dimes; and two patches to correct the Sirsi system from going down will be installed. D. Carmichael asked about cost-effectiveness of using a credit card to pay for a \$2 fine. Reconciliation is easier and start-up cash is tracked and dispenses overage automatically, therefore eliminating staff time.

b. Financial Manager's report, bills and donations Financial reports for July, 2013 were not available since I.S. chargebacks had not been received. There were no bills out of the ordinary.

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c. Budget

1. Approve Budget Adjustment Notice for Professional Services and Design Work: Transfer funds for professional services and design work to estimate cost for Ashwaubenon branch main entrance, roof and circulation area remodel project and for Weyers-Hilliard branch drive-up window feasibility study. The costs for the retrofit of fixtures at Central Library came in under budget and funds will be transferred from this account to cover the proposed professional services. These items were in the 2013 Facility Maintenance Plan. Motion by T. Nixon, seconded by T. Watermolen, to approve the Budget Adjustment Notice for Professional Services and Design Work in the amount of \$15,500 from Repairs & Maintenance - Building. Motion carried.

d. 2014 Budget

1. Approve Budget Initiatives Motion by C. Buboltz, seconded by V. Van Vonderen, to approve the 2014 budget initiatives as presented. Motion carried.

e. Facilities Report

1. Progress Report on Cellcom Children's Vegetable Garden Martell Construction demolished the concrete plaza. Their services were donated. Remaining work includes securing the utilities (sprinklers and electrical), and installing top soil and screening. Gerry Andrews, a landscape architect from Landscape Associates, is donating his expertise for landscape architecture. A walk-through for the fence took place. Bids are due soon and installation should take place by late September. Many thanks go to Mike Carney from Martell and Tony Cornelius who ran the equipment as well as the other workers. Motion by T. Watermolen, seconded by Buboltz, to send a thank you letter from Board and create a resolution of appreciation for Martell. V. VanVonderen suggested that this be done for everyone who donates to this project. Motion carried to send letters to the four significant donors at this time.

2. Library Locations T. Watermolen doesn't think the board can act until a recommendation is made by the library/museum co-location Task Force. He feels it is an important topic to review but until more information is known, the board's hands are tied. A communication from John VanderLeest suggested looking at various locations (East in particular due to its crowdedness). There may be opportunity to seek a partnership with the Village of Bellevue. Other opportunities could exist in Ashwaubenon. The Board understands the importance of considering all libraries when discussing potential future locations. It was noted that neighborhoods have life cycles in demographics. Community Connect and County Planning will be useful in answering questions and making projections about population density, driving time, transportation needs, etc. Many towns are restarting their comprehensive plans which look forward ten years (based on census data). K. Pletcher suggested that Chuck Lamine from County Planning be invited to the next board meeting to give advice and guidance on how to approach future library locations as well as learning about the Comprehensive Planning process.

3. Update on Various Projects Due to the Monroe Avenue reconstruction, the Central Library experienced a planned water shut off (4-hours). Another shutoff is planned for next week. A cost estimate to re-do the entrance at Ashwaubenon Branch that would change the change roof lines to address falling ice and snow is expected from Boldt as well a report on the feasibility of a drive-up window at the Weyers-Hilliard Branch. On July 27 the United Way Emerging Leaders installed the Born Learning Trail in the Wood Memorial Garden at the Central Library. A news conference was held as part of the grand opening and was very well attended. The Central Library lighting retrofit is complete and the new lights will use half the energy. A permeable parking lot (or a hybrid version of one) is being explored for the Ashwaubenon Branch. A permeable surface allows water to go back into the ground and keeps suspended solids out of waterways. This has a potential educational role as a learning lab. It would cost an estimated \$16,000 – 17,000 to replace the parking lot “as is” and \$80,000-120,000 for a permeable lot. A combination of both would cost approximately \$25,000- 30,000. It may be worth the investment since storm water reduction will become responsibility of municipality. C. Beyler described a grant opportunity which cover 50% or more of the project cost. The expected life of a permeable lot (using a paver-drain system) is about the same as asphalt. There is also certain maintenance including the possibility of having to blow it out once a year. D. Carmichael suggesting doing more research and visiting local sites that have permeable surfaces and inquiring if they perform as promised. C. Beyler will be visiting a local site and will continue to work with the professor from MSOE.

NICOLET FEDERATED LIBRARY SYSTEM

a. Monthly update L. Stainbrook reported that the consolidation discussion continued and many agree that the process is too slow. There was mention of NFLS consolidating with OWLS. L. Stainbrook and K. Pletcher will attend WLA Legislative and Development committee meeting on Friday. System consolidation is a big topic. Systems should be cost-effective and tax dollars should be earmarked for services. Joint Finance passed a bill that directed Department of Administration to look at improving design, reducing costs and improving services of public library systems. This bill was vetoed by the governor.

OLD BUSINESS

a. Adjacent County Billing No additional update. Brown County plans to turn over the now delinquent Outagamie County bill to collection agency. Outagamie attorney agrees it is a legal bill. Also legislation (not yet introduced) by a representative in Outagamie County proposes the elimination of the ability to bill adjacent counties.

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PERSONNEL

L. Hoffman provided latest example of Work Rules Committee – procedures on filling positions. A Maintenance Mechanic has been hired and begins on September 9.

D. Carmichael left the meeting at 7:15p.m.

PRESIDENT’S REPORT

No report.

DIRECTOR’S REPORT

A supplemental funding request for a Security Coordinator at the Central Library will be presented to the County Executive. This position would relieve staff of much of the work related to monitoring behavior at the Central Library. Also discussed was a Public Works project request to move the cooling tower from old mental health building to the Central Library as the current cooling tower presents a health concern. A “Growing Wisconsin Readers” mini-grant of \$250 was received. It will benefit the Wrightstown Branch Library which met the grant criteria. T. Nixon suggested creating a blanket resolution suggesting that the library could apply for grants up to a certain dollar amount if there were not ongoing costs, without Board approval. This would be helpful especially when grant opportunities come up unexpectedly. The Kress Family Branch had a 10th birthday party. There are three potential bidders on the fence for the Cellcom Children’s Vegetable Garden.

CLOSED SESSION (7:25 p.m.) **Motion** by T. Nixon, seconded by C. Buboltz , to move into closed session pursuant to Section 19.85(1)(c) of the WI Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – staff compensation. Aye: Buboltz, Nielsen, Nixon, Van Vonderen, Watermolen and Pletcher. Nay: none. **Motion carried unanimously.**

RETURN TO OPEN SESSION (8:15 p.m.) **Motion** by T. Nixon, seconded by C. Buboltz , to return to open session. Aye: Buboltz, Nielsen, Nixon, Van Vonderen, Watermolen and Pletcher. Nay: none. **Motion carried unanimously.**

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

None.

MEETING SUMMARY/NEXT MEETING PLANNING

None.

ADJOURNMENT

Motion by T. Watermolen, seconded by B. Nielsen, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 8:20 p.m.

NEXT REGULAR MEETING

September 19, 2013

Central Library

515 Pine Street, downtown Green Bay

5:15 p.m.

Respectfully submitted,
Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

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Budget by Account Classification Report

Through 08/31/13
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF									
REVENUE									
Property taxes	816,264.00	.00	816,264.00	68,022.00	.00	544,176.00	272,088.00	67	882,104.04
Intergovernmental	47,017.00	.00	47,017.00	3,755.83	.00	23,521.57	23,495.43	50	29,567.74
Charges for sales and services	190,526.00	.00	190,526.00	21,254.65	.00	78,604.75	111,921.25	41	108,780.76
Miscellaneous revenue	2,000.00	.00	2,000.00	3,098.95	.00	9,092.11	(7,092.11)	455	750.00
Rent	8,650.00	.00	8,650.00	1,760.00	.00	7,273.00	1,377.00	84	11,493.00
Contributions	113,200.00	.00	113,200.00	196.10	.00	33,037.69	80,162.31	29	186,362.04
Transfer in	.00	3,910.00	3,910.00	.00	.00	3,910.00	.00	100	94,354.00
REVENUE TOTALS	\$1,177,657.00	\$3,910.00	\$1,181,567.00	\$98,087.53	\$0.00	\$699,615.12	\$481,951.88	59%	\$1,313,411.58
EXPENSE									
Personnel services	445,946.00	3,910.00	449,856.00	45,806.06	.00	283,927.18	165,928.82	63	455,075.98
Fringe benefits and taxes	179,820.00	.00	179,820.00	18,880.50	.00	112,002.82	67,817.18	62	180,916.56
Employee costs	650.00	.00	650.00	.00	.00	.00	650.00	0	800.65
Operations and maintenance	44,693.00	.00	44,693.00	5,146.20	.00	33,455.81	11,237.19	75	52,088.62
Insurance costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
Utilities	78,900.00	.00	78,900.00	6,837.40	.00	50,008.39	28,891.61	63	72,296.24
Chargebacks	262,647.00	.00	262,647.00	22,404.40	.00	174,197.10	88,449.90	66	255,931.10
Contracted services	60,000.00	.00	60,000.00	7,828.48	.00	54,358.84	5,641.16	91	80,318.70
Other	105,001.00	.00	105,001.00	.00	.00	34,278.53	70,722.47	33	185,295.42
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	(356.12)
Transfer out	.00	.00	.00	.00	.00	.00	.00	+++	8,500.00
EXPENSE TOTALS	\$1,177,657.00	\$3,910.00	\$1,181,567.00	\$106,903.04	\$0.00	\$742,228.67	\$439,338.33	63%	\$1,290,867.15
Fund 100 - GF Totals									
REVENUE TOTALS	1,177,657.00	3,910.00	1,181,567.00	98,087.53	.00	699,615.12	481,951.88	59	1,313,411.58
EXPENSE TOTALS	1,177,657.00	3,910.00	1,181,567.00	106,903.04	.00	742,228.67	439,338.33	63	1,290,867.15
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	(\$8,815.51)	\$0.00	(\$42,613.55)	\$42,613.55		\$22,544.43
Grand Totals									
REVENUE TOTALS	1,177,657.00	3,910.00	1,181,567.00	98,087.53	.00	699,615.12	481,951.88	59	1,313,411.58
EXPENSE TOTALS	1,177,657.00	3,910.00	1,181,567.00	106,903.04	.00	742,228.67	439,338.33	63	1,290,867.15
Grand Totals	\$0.00	\$0.00	\$0.00	(\$8,815.51)	\$0.00	(\$42,613.55)	\$42,613.55		\$22,544.43

Neville Public Museum Attendance and Admissions

August 2013

Date	Day	Admission	Guided Tours	Self-Guided Tours	Facility Rental Attendees	Event/Program Attendance	Total Attendance	Total Admission Revenue (Net)	Total Facility Rental Revenue
1	Thu	78	15	6			99	\$331	
2	Fri	105					105	\$359	
3	Sat	125	2				127	\$446	
4	Sun	110					110	\$390	
5	Mon	111					111	\$407	
6	Tue	104				176	280	\$477	
7	Wed	222		4			226	\$393	
8	Thu	115	16		95		226	\$406	\$60
9	Fri	73					73	\$198	
10	Sat	162					162	\$575	
11	Sun	152					152	\$542	
12	Mon	76		16			92	\$292	
13	*Tue	8			578		586	\$27	\$1,760
14	Wed	276	67		42		385	\$510	
15	Thu	142					142	\$443	
16	Fri	257					257	\$745	
17	Sat	578					578	\$1,742	
18	Sun	364					364	\$1,150	
19	Mon	89					89	\$322	
20	Tue	108	17				125	\$402	
21	Wed	211	11				222	\$268	
22	Thu	92	35	13			140	\$437	
23	Fri	131					131	\$386	
24	Sat	203			25		228	\$723	\$60
25	Sun	172					172	\$633	
26	Mon	199			4		203	\$612	\$75
27	Tue	145					145	\$425	
28	Wed	269		20	64		353	\$452	\$250
29	Thu	100			228		328	\$309	
30	Fri	190					190	\$565	
31	Sat	271		5			276	\$963	
TOTAL		5,238	163	64	1,036	176	6,677	\$15,930	\$2,205

Total Attendance	6,677
Outreach	2,758
Grand Total Served	9,435

*Museum closed to public for Stifel Nicolaus Client Appreciation event
Brown County Residents Discount (Free Admission, 5-8 pm)

**Neville Public Museum of Brown County
Attendance 5-Year Span
(2009-2013)**

	2009		2010		2011		2012		2013	
	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue
January	5,101	\$7,902	3,624	\$6,722	3,377	\$6,539	3,261	\$6,957	3,241	\$9,883
February	4,258	\$4,903	6,096	\$6,401	4,895	\$6,710	4,274	\$7,737	1,876	\$4,473
March	5,736	\$7,153	6,713	\$7,061	5,123	\$11,049	5,418	\$10,609	4,798	\$10,365
April	5,704	\$5,183	5,324	\$4,562	6,202	\$12,456	5,271	\$9,653	4,306	\$6,094
May	4,368	\$5,555	3,627	\$4,119	3,415	\$6,543	3,459	\$4,447	4,085	\$6,468
June	6,484	\$7,935	5,920	\$7,081	4,934	\$9,387	3,901	\$7,494	5,328	\$11,264
July	7,156	\$7,622	8,201	\$9,335	4,246	\$9,069	3,968	\$9,742	5,495	\$14,316
August	4,720	\$8,688	5,157	\$9,250	3,200	\$6,731	3,675	\$8,937	6,677	\$15,930
September	3,805	\$3,155	3,467	\$3,612	4,459	\$7,879	2,177	\$3,142		
October	5,005	\$4,506	5,017	\$4,236	7,301	\$13,691	2,600	\$4,580		
November	5,194	\$5,352	4,189	\$4,810	4,852	\$7,058	2,646	\$6,825		
December	6,644	\$12,206	7,373	\$12,929	7,257	\$17,142	7,658	\$23,275		
TOTALS	64,175	\$80,160	64,708	\$80,118	59,261	\$114,254	48,308	\$103,398	35,806	\$78,793

*At the request of the Director, beginning March 2013, NPM facility rental attendees will be included in the monthly attendance totals.

Sales Report

Sales method: All sales methods

ReportType: Detailed

Graph: Shown

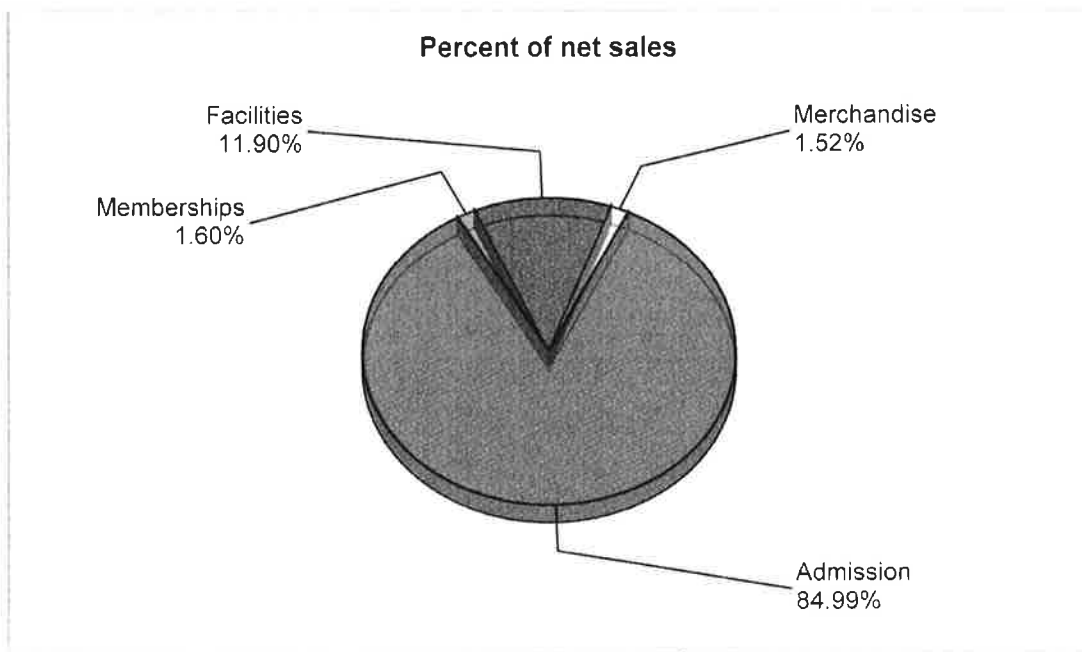
Start date: 8/1/2013

End date: 8/31/2013

Note: This report does not include group sales refunds or overages. You can view information about group sales refunds and revenue from the [Group Sales Revenue report](#).

Revenue summary

Gross	Discounts	Refunds	Net
\$22,939.00	\$4,139.00	\$18.00	\$18,782.00



Revenue details

Category	Quantity	Gross	Discounts	Refunds	Net	Percent of net
Admission	5,657	\$20,119.00	\$4,139.00	\$18.00	\$15,962.00	84.99%
Admission	5,242	\$19,842.00	\$4,139.00	\$18.00	\$15,685.00	83.51%
Guided Student	42	\$126.00	\$0.00	\$0.00	\$126.00	0.67%
Self-Guided	33	\$66.00	\$0.00	\$0.00	\$66.00	0.35%
Ticketed/Fee Programs	340	\$85.00	\$0.00	\$0.00	\$85.00	0.45%
Children Under 10 Free	164	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Discount Event	176	\$85.00	\$0.00	\$0.00	\$85.00	0.45%
Memberships	5	\$300.00	\$0.00	\$0.00	\$300.00	1.60%
Friends of the Neville	5	\$300.00	\$0.00	\$0.00	\$300.00	1.60%

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Sales Report

Category	Quantity	Gross	Discounts	Refunds	Net	Percent of net
Facilities	11	\$2,235.00	-	-	\$2,235.00	11.90%
121, 122, 123, & theater	1	\$0.00	-	-	\$0.00	0.00%
121, 122, 123, and Theater	1	\$1,760.00	-	-	\$1,760.00	9.37%
122 and 123	2	\$0.00	-	-	\$0.00	0.00%
Classroom 121	1	\$60.00	-	-	\$60.00	0.32%
Classroom 123	2	\$60.00	-	-	\$60.00	0.32%
Frankenthal Gallery	1	\$250.00	-	-	\$250.00	1.33%
Theater	3	\$105.00	-	-	\$105.00	0.56%
Merchandise	16	\$285.00	\$0.00	\$0.00	\$285.00	1.52%
Taxable Collections	16	\$285.00	\$0.00	\$0.00	\$285.00	1.52%

5

Sales by Price Type Report

Sales method: All sales methods

Report type: Detail

Graph: Shown

Start date: 8/1/2013

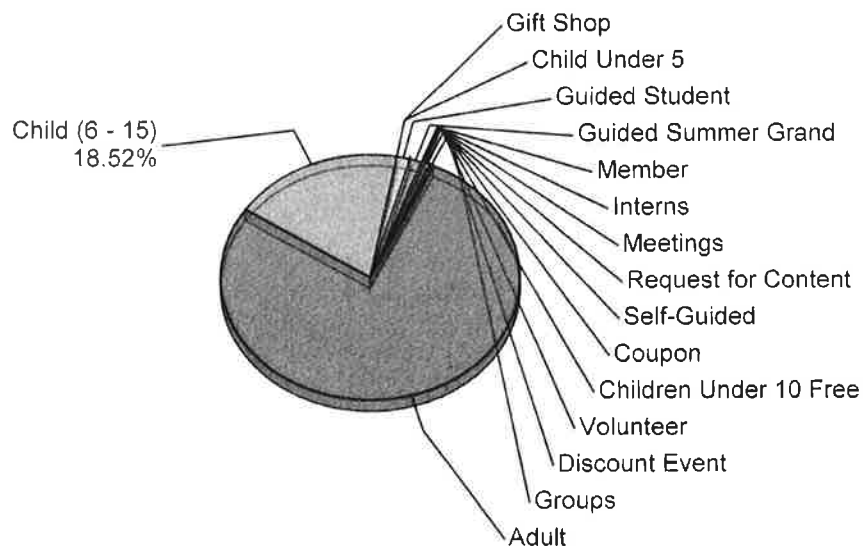
End date: 8/31/2013

Program: All programs

Revenue summary

Price type	Gross	Discounts	Refunds	Net	Percent of net
Adult	\$15,060.00	\$2,687.00	\$15.00	\$12,358.00	77.42%
Child (6 - 15)	\$3,681.00	\$722.00	\$3.00	\$2,956.00	18.52%
Child Under 5	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gift Shop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Guided Student	\$231.00	\$0.00	\$0.00	\$231.00	1.45%
Guided Summer Grand	\$208.00	\$0.00	\$0.00	\$208.00	1.30%
Interns	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Meetings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Member	\$730.00	\$730.00	\$0.00	\$0.00	0.00%
Request for Content	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Self-Guided	\$58.00	\$0.00	\$0.00	\$58.00	0.36%
Volunteer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Children Under 10 Free	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Coupon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Discount Event	\$85.00	\$0.00	\$0.00	\$85.00	0.53%
Groups	\$66.00	\$0.00	\$0.00	\$66.00	0.41%
Total	\$20,119.00	\$4,139.00	\$18.00	\$15,962.00	100.00%

Percent of Net Revenue by Price Type



Revenue details

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Sales by Price Type Report

Category	Quantity	Gross	Discounts	Refunds	Net	Percent of net
Admission	5242	\$19,842.00	\$4,139.00	\$18.00	\$15,685.00	98.26%
Adult	3009	\$15,060.00	\$2,687.00	\$15.00	\$12,358.00	77.42%
Child (6 - 15)	1226	\$3,681.00	\$722.00	\$3.00	\$2,956.00	18.52%
Child Under 5	410	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gift Shop	68	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Guided Student	35	\$105.00	\$0.00	\$0.00	\$105.00	0.66%
Guided Summer Grand	104	\$208.00	\$0.00	\$0.00	\$208.00	1.30%
Interns	8	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Meetings	36	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Member	146	\$730.00	\$730.00	\$0.00	\$0.00	0.00%
Request for Content	41	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Self-Guided	29	\$58.00	\$0.00	\$0.00	\$58.00	0.36%
Volunteer	130	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Children Under 10 Free	164	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Children Under 10 Free	164	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Discount Event	176	\$85.00	\$0.00	\$0.00	\$85.00	0.53%
Coupon	159	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Discount Event	17	\$85.00	\$0.00	\$0.00	\$85.00	0.53%
Guided Student	42	\$126.00	\$0.00	\$0.00	\$126.00	0.79%
Guided Student	42	\$126.00	\$0.00	\$0.00	\$126.00	0.79%
Self-Guided	33	\$66.00	\$0.00	\$0.00	\$66.00	0.41%
Groups	33	\$66.00	\$0.00	\$0.00	\$66.00	0.41%

5

Sales Comparison Report

This period: Last Month Start date: 8/1/2013 End date: 8/31/2013
 Last period: Specific Date Start date: 8/1/2012 End date: 8/31/2012
 Sales method: All sales methods Sales item: All types Report type: Detailed

Type	This period		Last period		Variance		% change	
	Qty	Net	Qty	Net	Qty	Net	Qty	Net
Admission Tickets	5,657	\$15,962.00	3,637	\$8,105.50	2,020	\$7,856.50	55.54	96.93
Admission	5,242	\$15,685.00	3,312	\$7,609.50	1,930	\$8,075.50	58.27	106.12
Guided Student	42	\$126.00	0	\$0.00	42	\$126.00	-	-
Guided Tour	0	\$0.00	96	\$192.00	-96	(\$192.00)	-100.00	-100.00
Scavenger Hunt/Self-Guided	0	\$0.00	84	\$168.00	-84	(\$168.00)	-100.00	-100.00
Self-Guided	33	\$66.00	0	\$0.00	33	\$66.00	-	-
Self-Guided Group	0	\$0.00	68	\$136.00	-68	(\$136.00)	-100.00	-100.00
Clubs								
Astronomy Club	0	\$0.00	31	\$0.00	-31	\$0.00	-100.00	-
Geology Club	0	\$0.00	17	\$0.00	-17	\$0.00	-100.00	-
Travelling Treadlers Fiber Arts Guild	0	\$0.00	3	\$0.00	-3	\$0.00	-100.00	-
Clubs Total	0	\$0.00	51	\$0.00	-51	\$0.00	-100.00	-
Ticketed/Fee Programs								
Children Under 10 Free	164	\$0.00	0	\$0.00	164	\$0.00	-	-
Discount Event	176	\$85.00	0	\$0.00	176	\$85.00	-	-
Ticketed/Fee Programs Total	340	\$85.00	0	\$0.00	340	\$85.00	-	-
Wednesday Night Lectures								
Natural History Lecture series	0	\$0.00	26	\$0.00	-26	\$0.00	-100.00	-
Wednesday Night Lectures Total	0	\$0.00	26	\$0.00	-26	\$0.00	-100.00	-

5

Sales Comparison Report

Type	This period		Last period		Variance		% change	
	Qty	Net	Qty	Net	Qty	Net	Qty	Net
Memberships	5	\$300.00	6	\$285.00	-1	\$15.00	-16.67	5.26
Friends of the Neville	5	\$300.00	6	\$285.00	-1	\$15.00	-16.67	5.26
Facilities	11	\$2,235.00	16	\$539.00	-5	\$1,696.00	-31.25	314.66
121, 122, 123, & theater	1	\$0.00	0	\$0.00	1	\$0.00	-	-
121, 122, 123, and Theater	1	\$1,760.00	0	\$0.00	1	\$1,760.00	-	-
122 and 123	2	\$0.00	1	\$175.00	1	(\$175.00)	100.00	-100.00
123 and Theater	0	\$0.00	1	\$170.00	-1	(\$170.00)	-100.00	-100.00
Boardroom	0	\$0.00	2	\$0.00	-2	\$0.00	-100.00	-
Classroom 121	1	\$60.00	4	\$44.00	-3	\$16.00	-75.00	36.36
Classroom 122	0	\$0.00	1	\$0.00	-1	\$0.00	-100.00	-
Classroom 123	2	\$60.00	1	\$0.00	1	\$60.00	100.00	-
Discovery Room	0	\$0.00	2	\$40.00	-2	(\$40.00)	-100.00	-100.00
Entire Museum and Grounds	0	\$0.00	1	\$0.00	-1	\$0.00	-100.00	-
Frankethal Gallery	1	\$250.00	0	\$0.00	1	\$250.00	-	-
Stage PLACE	0	\$0.00	1	\$0.00	-1	\$0.00	-100.00	-
Theater	3	\$105.00	2	\$110.00	1	(\$5.00)	50.00	-4.55
Resources	0	\$0.00	28	\$0.00	-28	\$0.00	-100.00	-
Furniture	0	\$0.00	1	\$0.00	-1	\$0.00	-100.00	-
1 Wireless microphone	0	\$0.00	1	\$0.00	-1	\$0.00	-100.00	-
100-cup coffee pot	0	\$0.00	1	\$0.00	-1	\$0.00	-100.00	-
Grey Padded Rental Chair	0	\$0.00	22	\$0.00	-22	\$0.00	-100.00	-
Laminate Top Large Round Folding Table	0	\$0.00	4	\$0.00	-4	\$0.00	-100.00	-

5

Sales Comparison Report

Type	This period		Last period		Variance		% change	
	Qty	Net	Qty	Net	Qty	Net	Qty	Net
Furniture Total	0	\$0.00	28	\$0.00	0	\$0.00	-100.00	-
Staff resources	0	\$0.00	4	\$45.00	-4	(\$45.00)	-100.00	-100.00
Audio Visual Technician	0	\$0.00	4	\$45.00	-4	(\$45.00)	-100.00	-100.00
Merchandise	16	\$285.00	0	\$0.00	16	\$285.00	-	-
Taxable Collections	16	\$285.00	0	\$0.00	16	\$285.00	-	-
Total		\$18,782.00		\$8,974.50		\$9,807.50		109.28

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Discount Report

Sales method:	All sales methods	Report type:	Detailed	User:	All users
Discount:	Brown County Residents	Application method:	All	Include refunded discounts:	No
Start date:	8/1/2013	End date:	8/31/2013	Group by:	Discount
Discount	User	Quantity Redeemed	% of Total Quantity	Value Redeemed	% of Total Value
Brown County Residents					
	ckehler48075	185	39.19%	\$831.00	39.46%
	spieschek48075	202	42.80%	\$880.00	41.79%
	tkebler48075	85	18.01%	\$395.00	18.76%
Grand total:		472	100.00%	\$2,106.00	100.00%

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Group Sales Revenue Report

From: 8/1/2013 To: 8/31/2013 Group Type: Room Rental

Revenue summary

Order Totals	Total Paid	Discounts	Refunds	Overage kept	Balance (you owe)	Balance (they owe)
\$2,205.00	\$1,895.00	\$0.00	\$0.00	\$0.00	\$0.00	\$310.00

Reservation details

Reservation	Arrival date	Visitors	Order total	Paid	Discounts	Overage kept	Refund	Overage kept	Balance
<input checked="" type="checkbox"/> Wisconsin Coastal Management Program - Todd	8/8/2013	95	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> Stifel Nicolaus - Oettinger	8/13/2013	578	\$1760.00	\$1760.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> Neville Public Museum - Gerry Kocken - Astronomical Society	8/14/2013	28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> The Institute for Learning in Retirement - Dirschl	8/14/2013	14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> Krueger	8/24/2013	25	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
<input checked="" type="checkbox"/> Lenz	8/26/2013	3	\$75.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> Neville Public Museum - Geology Club	8/28/2013	18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> University of Wisconsin - Green Bay - Folsom	8/28/2013	46	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
<input checked="" type="checkbox"/> City of Green Bay Planning Department - Sparacio	8/29/2013	228	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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**Neville Public Museum
Director's Report
To
The Education & Recreation Committee
Brown County Board of Supervisors**

October 3, 2013

Special Note:

With the recent resignation of the museum's Executive Director, effective November 6th, 2013, an effort will be made to bring certain items to closure vis-à-vis museum planning and operations. This will necessitate additional meetings and reports to the county, museum governing board and foundation board. The priority items for this transition period will be discussed.

They include:

Getting recently hired new staff on-board and working;

Hiring a national consultant and beginning the Master Planning process;

Advancing both the Brown County and Neville Foundation FY 2014 budgets and associated program initiatives (including our new partnership with the Green Bay Packers Hall of Fame);

Beginning the search and hiring process for a new museum director.

Operations

New Staff Hires: Working with BC Human Resources, we have chosen three new employees, each of whom has accepted a job offer. The three positions are: Deputy Director, Assistant Curator, Education Specialist. All three will be on-board by mid-October.

Museum Master Planning: The museum director is making a recommendation to hire an external, museum consultant to begin this critical planning process before he leaves in early November. This long-awaited planning will continue through 2014, with additional grant proposals being developed to leverage the county's funds.

Centennial Planning is now underway. A VIP "kick-off" event was held at the museum Tuesday, September 10th. County Executive Streckenbach, various County Supervisors, Green Bay Mayor Jim Schmitt, Ashwaubenon Village President Mike Aubinger, GB Packers' President Mark Murphy, Foundation members and community stakeholders were in-attendance. Planning for the centennial, which will inform the Master Planning process, will be turned over to the new Executive Director and staff.

Exhibits: The “*Golden Age of Video Arcade Games*,” closed September 15th. With the great interest in this exhibit, as well as the excellent programming and marketing, we had the best summer in over five years. The 69th Annual Art Annual will now open September 28th.

The Green Bay Packers Hall of Fame is working with Neville Museum staff and Foundation members to close a deal to have a one year exhibit on the HOF’s new plans. This will undoubtedly be a huge boon for both the HOF (no disappointed fans when the HOF is closed for renovations) and the NPM (new audiences coming through the door).

FY 2014 Budget: The director has worked with BC Administration on the FY 2014 budget for the museum, which will include some new initiatives as discussed at the September Ed & Rec Committee meeting.

Cultural Campus

There is no major update on the work of the Cultural Campus Study Group at this time.

Governing Board:

The Governing Board met on September 9th. A brief update on that meeting, which included discussions on the resolution for museum planning money, personnel changes, the FY 2014 budget and on-going governance review, will be given.

Neville Public Museum Foundation:

The Neville Public Museum Foundation is continuing its internal work on meeting 2013-2014 fundraising targets for exhibits and programs. The 2014 exhibit schedule is in final review, and may change due to opportunities being discussed.

2010 Elevation contours



Map provided by the Brown County Planning & Land Services Department - Land Information Office (LIO)

A map key (legend) and other information about this map is available at: maps.gis.co.brown.wi.us

This map is intended for advisory purposes only. It is based on sources believed to be reliable, but Brown County distributes this information on an "As is" basis. No warranties are implied. Boundaries shown on this map are general representations only and should not be used for legal documentation, boundary survey determinations, or other property boundary issues.

05/14/2013
Scale 1:4800

[illegible]

A map key (legend) and other information about this map is available at: maps.gis.co.brown.wi.us

05/13/2013
Scale 1:4800

Golf Course Report
October 3, 2013

During the month of September here are a few highlights of things that were done:

1. Golf Course Project Update
 - i. Project began on July 16th, 2013
 - ii. Nursery was seeded the first week of September and is currently growing in.
 - iii. Greens are now being grown in
 - iv. Greens are being mowed
 - v. Collars\approaches are now being allowed to grow in
 - vi. We have had to reseed a few spots on approaches that keep getting washed out in the heavier rains that we have had.
 - vii. Weekly topdressings are underway
 - viii. We are now slowly taking the greens down from .200 to .175 for the winter
 - ix. Temporary Greens are being used and are being mowed at .200 of an inch.
2. Golf Course Rates
 - a. Due to the greens project we lowered the rates for the rest of the year
 - b. For the rest of the year we will lower daily rates to \$18 for 18 holes and \$9 for 9 holes.
 - i. This rate will be good for everybody and good for any day.
3. Trout Creek Update
 - a. Sub Air Aerator was removed due to it not working. This will be replaced in the SPRING of 2014.
 - b. They will be reinforcing the area under the bridge to stop any more erosion. This will be done this winter.

Brown County

Library

Budget Status Report

7/31/2013

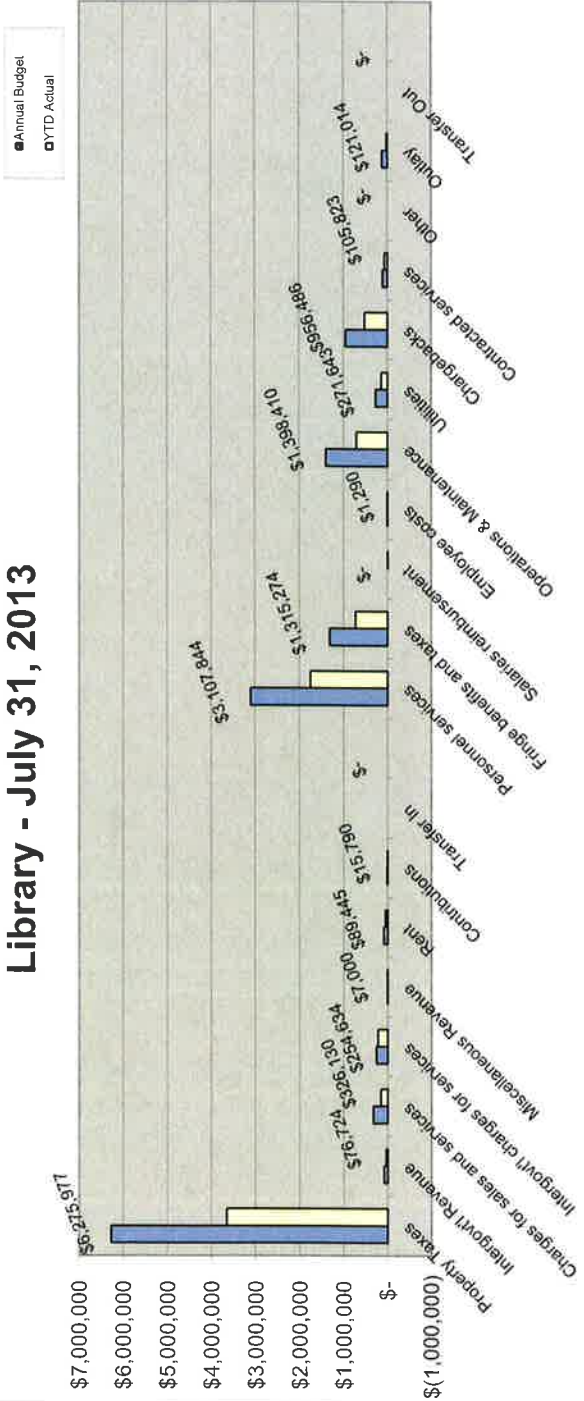
	Annual Budget	YTD Actual
Property Taxes	\$ 6,275,977	\$ 3,660,987
Intergov't Revenue	\$ 76,724	\$ 32,537
Charges for sales and services	\$ 326,130	\$ 154,877
Intergov't charges for services	\$ 254,634	\$ 221,106
Miscellaneous Revenue	\$ 7,000	\$ 521
Rent	\$ 89,445	\$ 50,075
Contributions	\$ 15,790	\$ 9,225
Transfer In	\$ -	\$ -
Personnel services	\$ 3,107,844	\$ 1,748,164
Fringe benefits and taxes	\$ 1,315,274	\$ 728,213
Salaries reimbursement	\$ -	\$ (424)
Employee costs	\$ 1,290	\$ 185
Operations & Maintenance	\$ 1,398,410	\$ 707,233
Utilities	\$ 271,643	\$ 136,797
Chargebacks	\$ 956,486	\$ 519,745
Contracted services	\$ 105,823	\$ 61,652
Other	\$ -	\$ -
Outlay	\$ 121,014	\$ 21,953
Transfer Out	\$ -	\$ -

HIGHLIGHTS:

Revenues: Revenue from fines and fees and rental charges are under the projected budget. Intergov't charges are under budget due to Outagamie County reimbursement not being received.

Expenses:

Library - July 31, 2013



Brown County
Library
Budget Status Report
8/31/2013

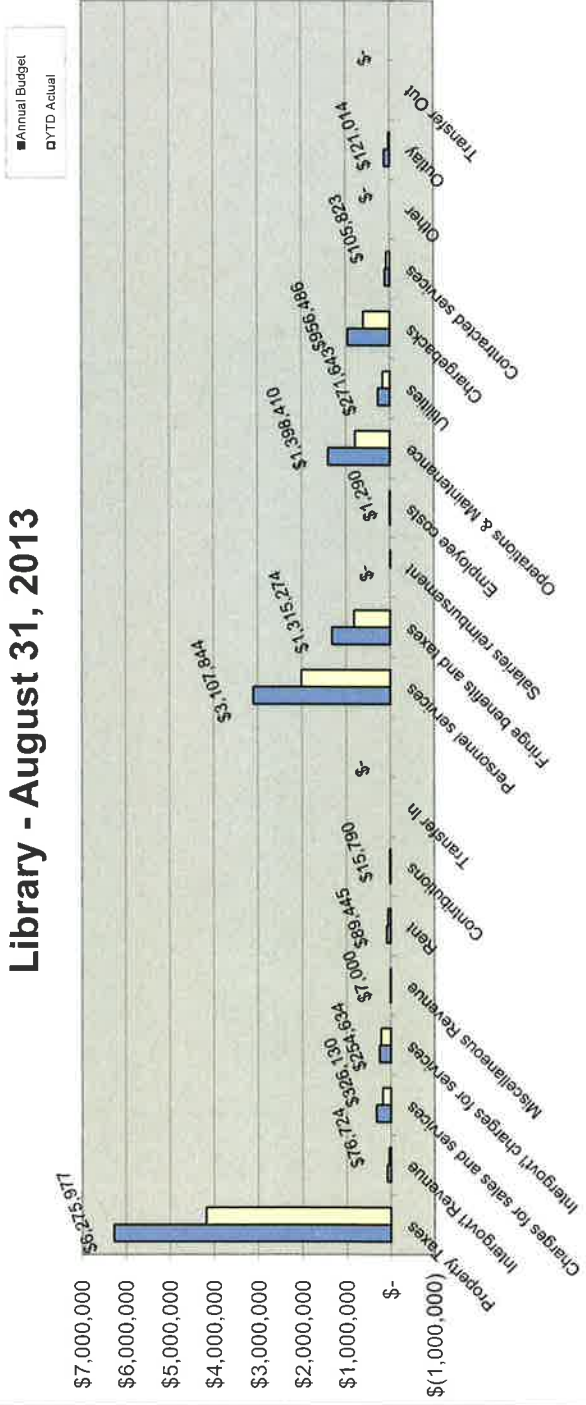
	Annual Budget	YTD Actual
Property Taxes	\$ 6,275,977	\$ 4,183,985
Intergov't Revenue	\$ 76,724	\$ 34,502
Charges for sales and services	\$ 326,130	\$ 180,381
Intergov't charges for services	\$ 254,634	\$ 221,106
Miscellaneous Revenue	\$ 7,000	\$ 835
Rent	\$ 89,445	\$ 56,922
Contributions	\$ 15,790	\$ 11,967
Transfer In	\$ -	\$ -
Personnel services	\$ 3,107,844	\$ 2,012,754
Fringe benefits and taxes	\$ 1,315,274	\$ 818,693
Salaries reimbursement	\$ -	\$ (424)
Employee costs	\$ 1,290	\$ 321
Operations & Maintenance	\$ 1,398,410	\$ 786,334
Utilities	\$ 271,643	\$ 157,711
Chargebacks	\$ 956,486	\$ 596,583
Contracted services	\$ 105,823	\$ 70,319
Other	\$ -	\$ -
Outlay	\$ 121,014	\$ 21,953
Transfer Out	\$ -	\$ -

HIGHLIGHTS:

Revenues: Revenue from fines and fees and rental charges are under the projected budget. Intergov't charges are under budget due to Outagamie County reimbursement not being received.

Expenses:

Library - August 31, 2013





Brown County Library Report August, 2013

Strategic Priorities

Library Mission:

Brown County Library provides trusted information and resources to connect people, ideas, and community.

County-Wide Successes

Record breaking attendance at Library Morning at the Fair presented in cooperation with the Brown County Fair Association. 1734 people attend the three- hour event.

Completed another summer of providing nutritious lunches for children through the Green Bay School's Summer Lunch Program at Central Library and the Southwest Branch.



End-of-summer pizza party was held for the 293 teen volunteers who helped implement the Children's Summer Reading Program while gaining new experiences for themselves.

Completed implementation and measurements for Summer Reading Programs for children, teens and adults, including a "Feedback Form" for participants in the Children's Summer Reading Program.



The Summer Reading Program and related free events, free bus rides, free lunch program, library card sign-up at Headstart orientation, etc., help support low-income families participating in library-sponsored educational and recreational activities. Providing free access to the Internet for adults and students also helps address the local income gaps.

The Central Library and Kress Family and Weyers-Hilliard branches were selected to display the Einstein Project's "Wild About Science – Butterflies and Friends" artwork.

Central Library Successes

Physical work began on the children's vegetable garden. Cooperative educational programs were discussed with a UWGB nutrition instructor.

The Bookmobile piloted new stops at the east and west Boys and Girls Clubs. Stops will continue through the school year.

Completed testing of new PC reservation system in adult area (ALPS).

Signed up children and parents for library cards at the Back-to-School-Store event; reached many young children who did not have cards at a Headstart event.

Enhance Education	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness
-------------------	------------------------------	---	---------------------------------------

X			
X	X	X	
X			
X			
	X		
X		X	X
X			
	X	X	
X			



<p>Library Mission: <i>Brown County Library provides trusted information and resources to connect people, ideas, and community.</i></p>	<p>Enhance Education</p> <p>Support Economic Development</p> <p>Provide a Third Place to Engage Community</p> <p>Foster Cultural & Diversity Awareness</p>
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Staff is compiling information and resources to assist the public in using the MarketPlace to sign up for health insurance under Affordable Care Act:

This was a record year for the Adult Summer Reading Program with 139 participants. Pilgrim Lutheran Day Care (school-age children) visited and participated in the Summer Reading Program.

Summer Reading sign-ups: Children: 208; Teens: 38; and Adults: 69
The Summer Reading Program was supported and prizes purchased locally with donated funds from the Denmark Lions Club.
Programs for ECC and preschoolers were planned and completed.

Increased interest in adult programs: book club, knitting groups, eReader help; writing series Milwaukee Brewer Racing Sausage program was a unique family event with nearly 100 attending. Multi-cultural musician and storyteller, Ms. Taku entertained and educated 80 people. A modified Summer Reading Program was created to allow a group of cognitively handicapped adults to participate. Staff worked with Red Smith School to act as a satellite site for the Summer Reading Program.

[illegible]

Library Mission: Brown County Library provides trusted information and resources to connect people, ideas, and community.	Enhance Education	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness
<p>Kress Family Branch Successes</p> <p>10th Birthday Celebration combined with Summer reading wrap-up party generated interest and a nice response from library patrons.</p> <p><i>(Pictured ~ Senator Dave Hansen signing Kress' birthday banner)</i></p>  <p>Multi-cultural musician and storyteller, Ms. Taku entertained and educated 80 people at her program.</p>				
<p>Pulaski Branch Successes</p> <p>Book group, Ladies Night Out and children's storytime had increased interest and attendance.</p> <p>Meeting Room usage has increased and has numerous upcoming reservations.</p> <p>Computer Classes and eReader Help classes were offered</p>	X		X	
		X	X	
		X		
			X	
	X		X	
<p>Southwest Branch Successes</p> <p>Teen volunteer program was revamped to make it more appealing and fun.</p> <p>Children's Summer Reading Program participation increased and adult SRP doubled.</p> <p>Volunteer painted the outdoor sign.</p> 				





Brown County Library Report August, 2013

Strategic Priorities

Library Mission: <i>Brown County Library provides trusted information and resources to connect people, ideas, and community.</i>	Enhance Education	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness
	X			
	X			
Weyers-Hilliard Branch Successes Staff appeared on Fox 11's Good Day Wisconsin's book segment. A rocket workshop, led by a science teacher had 188 in attendance. Kids learned how to design, construct and launch an air-powered rocket of their own. The proceeds of a local family's lemonade stand benefited the library. The End-of-Summer Reading Program Carnival attracted over 300. Partners included the YMCA and Schmitt Park Neighborhood Association.				
			X	

Brown County

Parks

Budget Status Report

8/31/2013

	Annual Budget	YTD Actual
Personnel Services	\$ 745,522	\$ 503,998
Fringe Benefits and Taxes	\$ 376,397	\$ 25,129
Salaries Reimbursement	\$ -	\$ -
Employee Costs	\$ 3,800	\$ 2,533
Operations & Maintenance	\$ 247,378	\$ 158,197
Utilities	\$ 121,950	\$ 74,860
Chargebacks	\$ 337,263	\$ 223,168
Contracted Services	\$ 51,729	\$ 35,234
Other	\$ 90,975	\$ 65,975
Oulay	\$ 249,324	\$ -
Transfer Out	\$ -	\$ -
Property Taxes	\$ 1,128,614	\$ 752,409
Intergovernmental	\$ 279,975	\$ 49,536
Charges For Sales and Service	\$ 266,700	\$ 180,001
Miscellaneous Revenue	\$ 1,600	\$ 1,334
Rent	\$ 391,500	\$ 320,994
Contributions	\$ 2,000	\$ 1,374
Charges to County Departments	\$ 4,000	\$ 1,325
Capital Contributions	\$ 50,669	\$ -
Transfer In	\$ 103,000	\$ -

HIGHLIGHTS:

Budget on track at this time

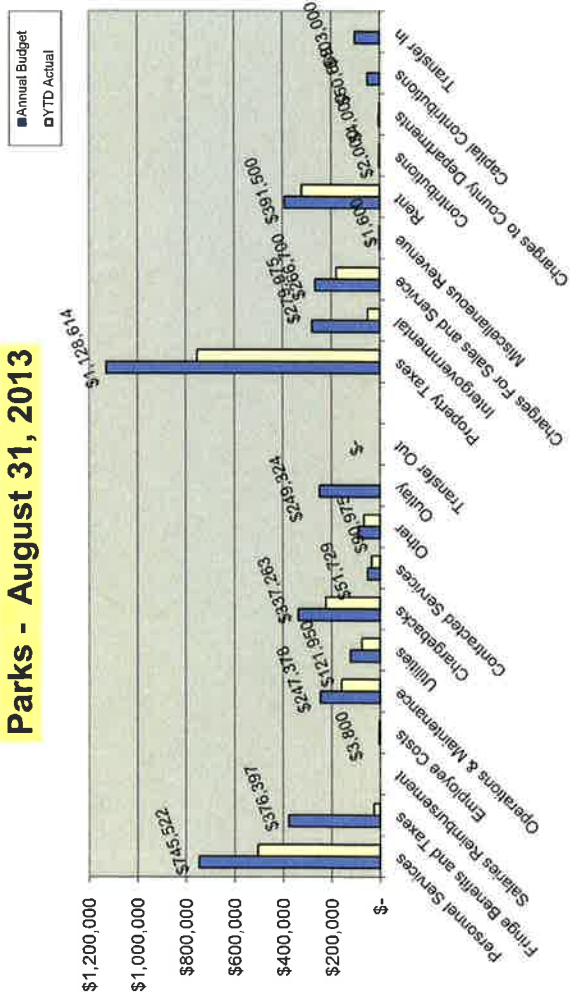
Expenses:

Total expenses to date: \$1,314,096

Revenues:

Total revenues to date: \$1,306,974

Parks - August 31, 2013



ASSISTANT DIRECTOR REPORT – PARKS DIVISION
OCTOBER 2013 ED and REC MEETING

Special Events - Fairgrounds hosted the Northeast Youth Livestock Show, the County of Brown Renaissance Faire and a Creekview Riding Center Horse Show. Barkhausen offered a Bird Feeder Building Workshop. Neshota Park hosted the Denmark regional cross country ski meet.

Rifle Range – The Rifle range has begun public firearm sight-in. Range is open the last 2 Saturdays in September, weekends in October and daily Nov 2-3 and Nov 5 – 21

Winter Storage – Storage of boats, campers, trailers, etc. in the barns at the Fairgrounds will begin Wednesday October 16.

Bay Nordic Ski Club – We continue discussions with Bay Nordic Ski Club and their role as a “Friends” of the Reforestation Camp Ski Trails. This would include grooming responsibilities for ski trails in the future that would allow limited winter park staff to perform other priority work.

Neshota Park Friends Group – The group continues its efforts to officially organize e.g. non-profit tax status, insurance, etc. Recent meeting have focused on the goals for the group and potential fund-raising events. The next general meeting is 7:00 pm on Tuesday, October 8 at the Neshota shelter.

Barkhausen Autumn Night Hikes - Join the Barkhausen staff for three Naturalist-led night hikes for the public that wander through the forests and fields of Barkhausen, focusing on nocturnal wildlife and the sounds of the autumn night. The adventure will lead to a bonfire complete with marshmallows for roasting. A Hayride back to the lodge will conclude the evening.

Friday, October 11th

Saturday, October 19th

Saturday, November 2nd

Space is limited and pre-registration is required. This is an enjoyable event for the whole family! Join us for an evening of exploration and fun! The program cost is \$4 for Adults, \$2 for Children, or \$12 per family. Dress appropriately for outdoor conditions and bring a flashlight along.

Brown County
NEW Zoo
Budget Status Report
8/31/2013

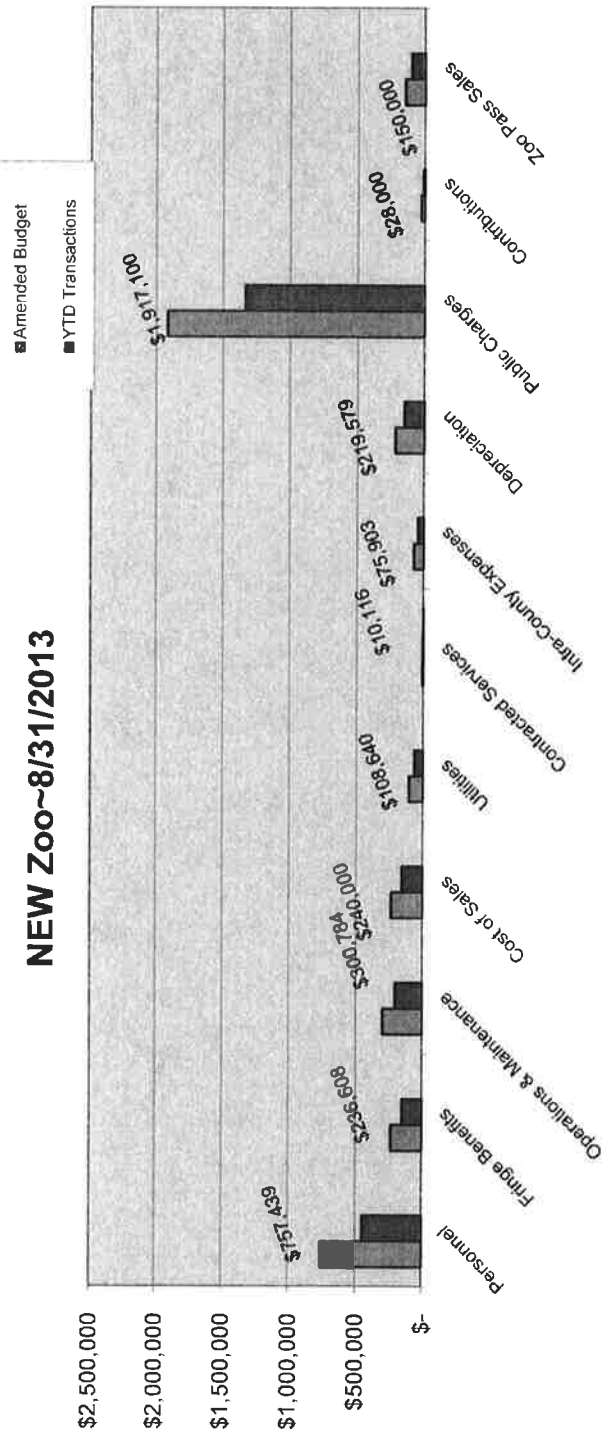
	Amended Budget	YTD Transactions	Percent of Budget	2012 YTD Transactions	2011 YTD Transactions
Personnel	\$ 757,439	\$ 448,768	59%	\$ 398,247	\$ 402,287
Fringe Benefits	\$ 236,608	\$ 154,173	65%	\$ 127,190	\$ 152,058
Operations & Maintenance	\$ 300,784	\$ 207,173	69%	\$ 210,400	\$ 186,489
Cost of Sales	\$ 240,000	\$ 160,277	67%	\$ 159,230	\$ 168,879
Utilities	\$ 108,640	\$ 67,621	62%	\$ 67,537	\$ 69,005
Contracted Services	\$ 10,116	\$ 7,586	75%	\$ 4,506	\$ 606
Intra-County Expenses	\$ 75,903	\$ 45,878	60%	\$ 35,324	\$ 35,444
Depreciation	\$ 219,579	\$ 150,354	68%	\$ 145,037	\$ 134,402
Public Charges	\$ 1,917,100	\$ 1,336,708	70%	\$ 1,504,189	\$ 1,253,621
Contributions	\$ 28,000	\$ 12,403	44%	\$ 37,853	\$ 14,296
Zoo Pass Sales	\$ 150,000	\$ 103,612	69%	\$ 106,319	\$ 99,811

HIGHLIGHTS:

Expenses: Personnel & Fringe Benefits are up this year from previous 2012 YTD due to open positions in 2012 that were not filled. Operations and Maintenance is lower due to the Maintenance done in 2012. Cost of Sales adjusted to attendance.

Revenues: Revenues are considerably down due to Spring inclement weather but summer attendance numbers increased from 2012 numbers. Revenues are tracking higher than 2011 YTD transactions.

NEW Zoo~8/31/2013





Budget Performance Report

Date Range 01/01/13 - 08/31/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 640 - New Zoo	REVENUE										
Department 057 - New Zoo											
Division 001 - General											
4600	Charges and fees										
4600.705	Charges and fees Daily	865,000.00	.00	865,000.00	145,333.74	.00	659,097.54	205,902.46	76	.00	.00
4600.770	Charges and fees ATM	3,500.00	.00	3,500.00	427.80	.00	1,544.38	1,955.62	44	.00	.00
	4600 - Charges and fees Totals	\$868,500.00	\$0.00	\$868,500.00	\$145,761.54	\$0.00	\$660,841.92	\$207,858.08	76%	\$0.00	\$0.00
4601	Sales										
4601.004	Sales Vending machine	200,000.00	.00	200,000.00	30,268.53	.00	135,582.43	64,417.57	68	.00	.00
4601.005	Sales Vending nontaxable	600.00	.00	600.00	.00	.00	87.50	512.50	15	.00	.00
4601.770	Sales Passes	150,000.00	.00	150,000.00	8,717.00	.00	103,612.00	46,388.00	69	.00	.00
4601.771	Sales Programs	34,000.00	.00	34,000.00	2,246.35	.00	26,338.52	7,661.48	77	.00	.00
4601.772	Sales Special events	130,000.00	.00	130,000.00	1,390.00	.00	14,024.56	115,975.44	11	.00	.00
4601.773	Sales Gift shop	264,000.00	.00	264,000.00	39,084.09	.00	192,350.55	71,649.45	73	.00	.00
4601.774	Sales Concessions and Food	270,000.00	.00	270,000.00	48,003.60	.00	204,070.90	65,929.10	76	.00	.00
	4601 - Sales Totals	\$1,048,600.00	\$0.00	\$1,048,600.00	\$129,709.57	\$0.00	\$676,066.46	\$372,533.54	64%	\$0.00	\$0.00
4900	Miscellaneous	1,800.00	.00	1,800.00	272.96	.00	1,291.00	509.00	72	.00	.00
4901	Donations										
4901.800	Donations Zoo Society Support	6,000.00	.00	6,000.00	680.83	.00	1,402.97	4,597.03	23	.00	.00
	4901 - Donations Totals	22,000.00	.00	22,000.00	.00	.00	11,000.00	11,000.00	50	.00	.00
4905	Interest	\$28,000.00	\$0.00	\$28,000.00	\$680.83	\$0.00	\$12,402.97	\$15,597.03	44%	\$0.00	\$0.00
4990	Cash Over/Short	.00	.00	.00	219.13	.00	504.24	(504.24)	+++	.00	.00
9001	Capital Contribution	.00	.00	.00	25.05	.00	25.05	(25.05)	+++	.00	.00
9002	Transfer in	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	.00	.00
	Division 001 - General Totals	\$2,196,900.00	\$138,913.00	\$2,335,813.00	\$276,669.08	\$0.00	\$1,370,686.24	\$965,126.76	59%	\$0.00	\$0.00
	Department 057 - New Zoo Totals	\$2,196,900.00	\$138,913.00	\$2,335,813.00	\$276,669.08	\$0.00	\$1,370,686.24	\$965,126.76	59%	\$0.00	\$0.00
	REVENUE TOTALS	\$2,196,900.00	\$138,913.00	\$2,335,813.00	\$276,669.08	\$0.00	\$1,370,686.24	\$965,126.76	59%	\$0.00	\$0.00
EXPENSE											
Department 057 - New Zoo											
Division 001 - General											
5000	Cost of sales										
5000.773	Cost of sales Gift shop	125,000.00	.00	125,000.00	21,298.72	.00	83,295.53	41,704.47	67	.00	.00
5000.774	Cost of sales Concessions and Food	115,000.00	.00	115,000.00	16,251.93	.00	76,981.15	38,018.85	67	.00	.00
	5000 - Cost of sales Totals	\$240,000.00	\$0.00	\$240,000.00	\$37,550.65	\$0.00	\$160,276.68	\$79,723.32	67%	\$0.00	\$0.00
5100	Regular earnings	757,439.00	.00	757,439.00	92,076.75	.00	448,767.87	308,671.13	59	.00	.00
5102	Paid leave earnings										
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	1,980.60	.00	11,002.04	(11,002.04)	+++	.00	.00
5102.200	Paid leave earnings Personal	.00	.00	.00	77.37	.00	2,812.01	(2,812.01)	+++	.00	.00
5102.300	Paid leave earnings Casual	.00	.00	.00	.00	.00	953.57	(953.57)	+++	.00	.00

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Budget Performance Report

Date Range 01/01/13 - 08/31/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	VTD	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
EXPENSE											
Fund 640 - New Zoo											
Department 057 - New Zoo											
Division 001 - General											
5102 - Paid leave earnings											
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	.00	5,138.95	(5,138.95)	+++	.00
5102.600	Paid leave earnings Other (funeral, jury duty, etc)	.00	.00	.00	.00	.00	.00	161.82	(161.82)	+++	.00
5102 - Paid leave earnings Totals		\$0.00	\$0.00	\$0.00	\$2,057.97	\$0.00	\$0.00	\$20,068.39	(\$20,068.39)	+++	\$0.00
5103 - Premium											
5103.000	Premium Overtime	13,000.00	.00	13,000.00	950.52	.00	.00	7,001.38	5,998.62	54	.00
5103.100	Premium Comp time premium	.00	.00	.00	407.46	.00	.00	774.44	(774.44)	+++	.00
5103 - Premium Totals		\$13,000.00	\$0.00	\$13,000.00	\$1,357.98	\$0.00	\$0.00	\$7,775.82	\$5,224.18	60%	\$0.00
5109 - Salaries reimbursement											
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	.00	.00	.00	(395.58)	395.58	+++	.00
5109 - Salaries reimbursement Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$395.58)	\$395.58	+++	\$0.00
5110 - Fringe benefits											
5110.100	Fringe benefits FICA	56,629.00	.00	56,629.00	7,104.75	.00	.00	35,427.12	21,201.88	63	.00
5110.110	Fringe benefits Unemployment compensation	7,280.00	.00	7,280.00	606.67	.00	.00	4,853.36	2,426.64	67	.00
5110.200	Fringe benefits Health insurance	97,439.00	.00	97,439.00	14,287.51	.00	.00	73,747.60	23,691.40	76	.00
5110.210	Fringe benefits Dental Insurance	8,911.00	.00	8,911.00	1,131.81	.00	.00	5,855.36	3,055.64	66	.00
5110.220	Fringe benefits Life Insurance	1,516.00	.00	1,516.00	50.13	.00	.00	178.66	1,337.34	12	.00
5110.230	Fringe benefits LT disability insurance	2,727.00	.00	2,727.00	115.17	.00	.00	971.89	1,755.11	36	.00
5110.235	Fringe benefits Disability insurance	14,937.00	.00	14,937.00	1,244.75	.00	.00	9,958.00	4,979.00	67	.00
5110.240	Fringe benefits Workers compensation insurance	1,714.00	.00	1,714.00	142.83	.00	.00	1,142.64	571.36	67	.00
5110.300	Fringe benefits Retirement	45,455.00	.00	45,455.00	4,052.26	.00	.00	22,038.75	23,416.25	48	.00
5110 - Fringe benefits Totals		\$236,608.00	\$0.00	\$236,608.00	\$28,735.88	\$0.00	\$0.00	\$154,173.38	\$82,434.62	65%	\$0.00
5200 - Uniform											
5200	Uniform	2,500.00	.00	2,500.00	318.00	.00	.00	1,436.80	1,063.20	57	.00
5200.900	Uniform Contra	(2,500.00)	.00	(2,500.00)	(225.00)	.00	.00	(1,280.00)	(1,220.00)	51	.00
5200 - Uniform Totals		\$0.00	\$0.00	\$0.00	\$93.00	\$0.00	\$0.00	\$156.80	(\$156.80)	+++	\$0.00
5203 - Employee allowance											
5203.100	Employee allowance Clothing	2,700.00	.00	2,700.00	598.39	.00	.00	598.39	2,101.61	22	.00
5203 - Employee allowance Totals		\$2,700.00	\$0.00	\$2,700.00	\$598.39	\$0.00	\$0.00	\$598.39	\$2,101.61	22%	\$0.00
5300 - Supplies											
5300	Supplies	24,000.00	.00	24,000.00	1,647.16	.00	.00	8,381.37	15,618.63	35	.00
5300.001	Supplies Office	2,500.00	.00	2,500.00	282.67	.00	.00	1,245.67	1,254.33	50	.00
5300.002	Supplies Cleaning and household	6,000.00	.00	6,000.00	1,349.95	.00	.00	7,311.42	(1,311.42)	122	.00
5300.004	Supplies Postage	6,000.00	.00	6,000.00	90.44	.00	.00	3,099.55	2,900.45	52	.00
5300.020	Supplies Zoo Pass	3,000.00	.00	3,000.00	.00	.00	.00	988.50	2,011.50	33	.00
5300 - Supplies Totals		\$41,500.00	\$0.00	\$41,500.00	\$3,370.22	\$0.00	\$0.00	\$21,026.51	\$20,473.49	51%	\$0.00
5302	Food	55,000.00	.00	55,000.00	3,582.71	.00	.00	43,663.36	11,336.64	79	.00

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Budget Performance Report

Date Range 01/01/13 - 08/31/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
EXPENSE											
5300 - New Zoo											
Department: 057 - New Zoo											
Division: 001 - General											
Dues and memberships											
5306	Maintenance agreement										
5306.100	Maintenance agreement Software	7,000.00	.00	7,000.00	808.00	.00	4,555.14		2,444.86	65	.00
5307	Repairs and maintenance										
5307.100	Repairs and maintenance Equipment	2,372.00	.00	2,372.00	120.00	.00	1,209.07		1,162.93	51	.00
5307.200	Repairs and maintenance Vehicle	\$2,372.00	\$0.00	\$2,372.00	\$120.00	\$0.00	\$1,209.07		\$1,162.93	51%	\$0.00
5307.300	Repairs and maintenance Building	20,000.00	.00	20,000.00	970.56	.00	9,224.12		10,775.88	46	.00
5307.400	Repairs and maintenance Grounds	12,000.00	.00	12,000.00	653.19	.00	1,655.83		544.17	75	.00
		18,000.00	(1,688.00)	16,312.00	1,807.02	.00	7,842.05		8,469.95	60	.00
		\$52,200.00	(\$1,688.00)	\$50,512.00	\$3,572.06	\$0.00	\$25,934.45		\$24,577.55	51%	\$0.00
5308	Vehicle/equipment										
5308.100	Vehicle/equipment Gas, oil, etc.	.00	.00	.00	309.30	.00	4,037.40		(4,037.40)	+++	.00
		\$0.00	\$0.00	\$0.00	\$309.30	\$0.00	\$4,037.40		(\$4,037.40)	+++	\$0.00
5309	Advertising and public notice										
5310	Advertising and public notice	12,500.00	.00	12,500.00	1,088.99	.00	8,791.14		3,708.86	70	.00
5315	Books, periodicals, subscription	27,000.00	.00	27,000.00	5,355.94	.00	27,469.29		(469.29)	102	.00
5330	Travel and training	15,000.00	.00	15,000.00	20.00	.00	14,533.19		466.81	97	.00
5340	Permits	6,500.00	.00	6,500.00	48.00	.00	661.39		5,838.61	10	.00
5345	Special events	1,400.00	.00	1,400.00	.00	.00	.00		1,400.00	0	.00
5365	Volunteer expense	31,000.00	.00	31,000.00	519.87	.00	6,538.63		24,461.37	21	.00
5366	Service fees	1,000.00	.00	1,000.00	.00	.00	.00		1,000.00	0	.00
5392	Equipment - nonoutlay	6,000.00	.00	6,000.00	2,512.55	.00	9,200.44		(3,200.44)	153	.00
5395	Animal purchases	5,000.00	4,200.00	9,200.00	4,551.60	.00	7,901.60		1,298.40	86	.00
5396	Electric	2,000.00	.00	2,000.00	(151.11)	.00	368.50		1,631.50	18	.00
5501	Gas, oil, etc.	76,440.00	.00	76,440.00	6,836.76	.00	49,801.33		26,638.67	65	.00
5502	Water & sewer	24,000.00	.00	24,000.00	311.85	.00	13,744.37		10,255.63	57	.00
5503	Water & sewer										
5503.100	Water & sewer Storm water management	.00	1,688.00	1,688.00	.00	.00	1,687.37		.63	100	.00
		\$0.00	\$1,688.00	\$1,688.00	\$0.00	\$0.00	\$1,687.37		\$0.63	100%	\$0.00
5505	Telephone										
5505	Telephone	4,000.00	.00	4,000.00	148.03	.00	1,208.14		2,791.86	30	.00
5505.100	Telephone cell	1,650.00	.00	1,650.00	200.21	.00	1,166.98		483.02	71	.00
		\$5,650.00	\$0.00	\$5,650.00	\$348.24	\$0.00	\$2,375.12		\$3,274.88	42%	\$0.00
5505 - Telephone Totals											
5507	Other utilities	2,550.00	.00	2,550.00	212.50	.00	1,700.00		850.00	67	.00
5600	Indirect cost	74,405.00	.00	74,405.00	6,200.42	.00	49,603.36		24,801.64	67	.00
5601	Intra-county expense										
5601.100	Intra-county expense Technology services	41,471.00	.00	41,471.00	3,341.64	.00	25,319.32		16,151.68	61	.00
5601.200	Intra-county expense Insurance	15,713.00	.00	15,713.00	1,309.42	.00	10,475.36		5,237.64	67	.00

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Budget Performance Report

Date Range 01/01/13 - 08/31/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 640 - New Zoo	EXPENSE									
Department 057 - New Zoo										
Division 001 - General										
5601	Intra-county expense									
5601.300	Intra-county expense Other departmental	4,000.00	.00	4,000.00	.00	.00	701.00	3,299.00	18	.00
5601.350	Intra-county expense Highway	8,000.00	.00	8,000.00	707.80	.00	4,975.74	3,024.26	62	.00
5601.400	Intra-county expense Copy center	3,000.00	.00	3,000.00	108.05	.00	1,927.66	1,072.34	64	.00
5601.450	Intra-county expense Departmental copiers	3,719.00	.00	3,719.00	309.92	.00	2,479.36	1,239.64	67	.00
	5601 - Intra-county expense Totals	\$75,903.00	\$0.00	\$75,903.00	\$5,776.83	\$0.00	\$45,878.44	\$30,024.56	60%	\$0.00
5700	Contracted services	10,116.00	.00	10,116.00	323.35	.00	7,586.19	2,529.81	75	.00
5708	Professional services	135.00	.00	135.00	.00	.00	.00	135.00	0	.00
5761	Medical services									
5761.040	Medical services Animals	42,000.00	.00	42,000.00	3,619.94	.00	39,184.36	2,815.64	93	.00
	5761 - Medical services Totals	\$42,000.00	\$0.00	\$42,000.00	\$3,619.94	\$0.00	\$39,184.36	\$2,815.64	93%	\$0.00
5902	Interest expense	29,665.00	.00	29,665.00	.00	.00	14,913.12	14,751.88	50	.00
6000	Depreciation									
6000.005	Depreciation Land improvements	1,318.00	.00	1,318.00	126.67	.00	1,060.88	257.12	80	.00
6000.010	Depreciation Buildings	150,609.00	.00	150,609.00	12,613.07	.00	101,148.90	49,460.10	67	.00
6000.020	Depreciation Equipment	62,934.00	.00	62,934.00	5,578.22	.00	44,625.76	18,308.24	71	.00
6000.030	Depreciation Infrastructure	764.00	.00	764.00	110.27	.00	882.16	(118.16)	115	.00
6000.040	Depreciation Zoo animals	3,954.00	.00	3,954.00	329.53	.00	2,636.24	1,317.76	67	.00
	6000 - Depreciation Totals	\$219,579.00	\$0.00	\$219,579.00	\$18,757.76	\$0.00	\$150,353.94	\$69,225.06	68%	\$0.00
6110	Outlay									
6110	Outlay	.00	134,713.00	134,713.00	.00	.00	.00	134,713.00	0	.00
6110.900	Outlay Contra	.00	(134,713.00)	(134,713.00)	.00	.00	.00	(134,713.00)	0	.00
	6110 - Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
6190	Disposition of fixed assets	.00	.00	.00	.00	.00	5,643.86	(5,643.86)	+++	.00
9005	Intrafund Transfer Out	.00	.00	.00	1,015.00	.00	1,015.00	(1,015.00)	+++	.00
	001 - General Totals	\$2,075,662.00	\$4,200.00	\$2,079,862.00	\$231,581.40	\$0.00	\$1,350,798.32	\$729,063.68	65%	\$0.00
	057 - New Zoo Totals	\$2,075,662.00	\$4,200.00	\$2,079,862.00	\$231,581.40	\$0.00	\$1,350,798.32	\$729,063.68	65%	\$0.00
	EXPENSE TOTALS	\$2,075,662.00	\$4,200.00	\$2,079,862.00	\$231,581.40	\$0.00	\$1,350,798.32	\$729,063.68	65%	\$0.00
Fund 640 - New Zoo	Totals									
	REVENUE TOTALS	2,196,900.00	138,913.00	2,335,813.00	276,669.08	.00	1,370,686.24	965,126.76	59	.00
	EXPENSE TOTALS	2,075,662.00	4,200.00	2,079,862.00	231,581.40	.00	1,350,798.32	729,063.68	65	.00
	Fund 640 - New Zoo Totals	\$121,238.00	\$134,713.00	\$255,951.00	\$45,087.68	\$0.00	\$19,887.92	\$236,063.08		\$0.00

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Budget Performance Report

Date Range 01/01/13 - 08/31/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 641 - New Zoo Donations											
REVENUE											
Department 057 - New Zoo											
Division 001 - General											
Donations											
4901	Donations	56,000.00	.00	56,000.00	150.00	.00	4,988.00	51,012.00	9	.00	.00
4901.700	Donations Conservation	3,000.00	.00	3,000.00	67.40	.00	832.45	2,167.55	28	10%	\$0.00
4905	Interest	300.00	.00	\$59,000.00	\$217.40	\$0.00	\$5,820.45	\$53,179.55	10%	80	.00
9004	Intrafund Transfer In	.00	.00	300.00	43.90	.00	240.43	59.57	+++	+++	.00
4901 - Donations Totals											
		56,300.00	.00	\$59,300.00	\$1,276.30	\$0.00	\$7,075.88	\$52,224.12	12%	12%	\$0.00
001 - General Totals											
Department 057 - New Zoo											
REVENUE TOTALS											
		\$59,300.00	\$0.00	\$59,300.00	\$1,276.30	\$0.00	\$7,075.88	\$52,224.12	12%	12%	\$0.00
EXPENSE											
Department 057 - New Zoo											
Division 001 - General											
Repairs and maintenance											
5300	Supplies	10,000.00	58,772.00	68,772.00	265.95	.00	8,365.70	60,406.30	12	.00	.00
5307	Repairs and maintenance Equipment	.00	.00	.00	.00	.00	724.35	(724.35)	+++	.00	.00
5307.100	Repairs and maintenance Building	4,000.00	.00	4,000.00	(12.38)	.00	.00	4,000.00	0	.00	.00
5307.300	Repairs and maintenance Grounds	3,000.00	8,175.00	11,175.00	.00	.00	181.36	10,993.64	2	.00	.00
5307.400	Repairs and maintenance	\$7,000.00	\$8,175.00	\$15,175.00	(\$12.38)	\$0.00	\$905.71	\$14,269.29	6%	6%	\$0.00
5310	Advertising and public notice	.00	.00	.00	.00	.00	3,537.50	(3,537.50)	+++	.00	.00
5340	Travel and training	3,000.00	6,500.00	9,500.00	.00	.00	2,157.74	7,342.26	23	.00	.00
5365	Special events	3,000.00	100.00	3,100.00	.00	.00	.00	3,100.00	0	.00	.00
5366	Volunteer expense	1,000.00	210.00	1,210.00	.00	.00	.00	1,210.00	0	.00	.00
5396	Animal purchases	2,000.00	9,314.00	11,314.00	.00	.00	1,500.00	9,814.00	13	.00	.00
5708	Professional services	.00	1,000.00	1,000.00	.00	.00	.00	1,000.00	0	.00	.00
5804	Conservation expense	3,500.00	5,583.00	9,083.00	.00	.00	1,500.00	7,583.00	17	.00	.00
5307 - Repairs and maintenance Totals											
		\$29,500.00	\$89,654.00	\$119,154.00	\$253.57	\$0.00	\$17,966.65	\$101,187.35	15%	15%	\$0.00
001 - General Totals											
Department 057 - New Zoo											
EXPENSE TOTALS											
		\$29,500.00	\$89,654.00	\$119,154.00	\$253.57	\$0.00	\$17,966.65	\$101,187.35	15%	15%	\$0.00
Fund 641 - New Zoo Donations Totals											
REVENUE TOTALS											
		59,300.00	.00	59,300.00	1,276.30	.00	7,075.88	52,224.12	12	.00	.00
EXPENSE TOTALS											
		29,500.00	89,654.00	119,154.00	253.57	.00	17,966.65	101,187.35	15	.00	.00
Fund 641 - New Zoo Donations Totals											
		\$29,800.00	(\$89,654.00)	(\$59,854.00)	\$1,022.73	\$0.00	(\$10,890.77)	(\$48,963.23)			\$0.00

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Budget Performance Report

Date Range 01/01/13 - 08/31/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/Rec'd	Prior Year Total
Fund 643 - Adventure Park											
REVENUE											
Department 057 - New Zoo											
Division 001 - General											
Transfer in											
9002		.00	500,000.00	500,000.00	.00	.00	500,000.00	.00	100	100%	.00
	Division 001 - General Totals	\$0.00	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$0.00	100%	100%	\$0.00
	Department 057 - New Zoo Totals	\$0.00	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$0.00	100%	100%	\$0.00
	REVENUE TOTALS	\$0.00	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$0.00	100%	100%	\$0.00
EXPENSE											
Department 057 - New Zoo											
Division 001 - General											
6110		.00	500,000.00	500,000.00	.00	.00	.00	.00	500,000.00	0	.00
6110	Outlay	.00	(500,000.00)	(500,000.00)	.00	.00	.00	.00	(500,000.00)	0	.00
6110.900	Outlay Contra	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	6110 - Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Division 001 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Department 057 - New Zoo Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 643 - Adventure Park Totals											
	REVENUE TOTALS	.00	500,000.00	500,000.00	.00	.00	500,000.00	.00	100	100%	.00
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Fund 643 - Adventure Park Totals	\$0.00	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$0.00			\$0.00
Grand Totals											
	REVENUE TOTALS	2,256,200.00	638,913.00	2,895,113.00	277,945.38	.00	1,877,762.12	1,017,350.88	65		.00
	EXPENSE TOTALS	2,105,162.00	93,854.00	2,199,016.00	231,834.97	.00	1,368,764.97	830,251.03	62		.00
	Grand Totals	\$151,038.00	\$545,059.00	\$696,097.00	\$46,110.41	\$0.00	\$508,997.15	\$187,099.85			\$0.00

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Animal Collection Report

September 2013

The 2013 brood of 9 Trumpeter Swan cygnets was transferred to a pre-release site in Iowa on 9/19/13 where they will begin the process of adapting to life in the wild. The NEW Zoo has been partnering with the Trumpeter Swan Restoration Program and the Iowa DNR for many years to provide young birds for release into the wild. Many NEW Zoo born and raised birds are now successfully living and breeding in the wild. This is an example of how AZA Zoos have a significant conservation impact on wild populations of endangered animals. The NEW Zoo also works with Species Survival Programs for Black-footed Ferrets and Red Wolves, both of which have a wild release component.

A Zookeeper discovered evidence that a penguin (most likely our youngster hatched earlier this year) had eaten portions of caulk from the underwater viewing window. Thanks to the volunteer efforts of Green Bay Scuba, we were able to avoid draining the pool (which would require closing the exhibit) to get a closer look. Divers in dry suits were able to assess the condition of the remaining caulk and to remove loose portions.

The Fallow deer were moved off exhibit from the Children's Zoo to prepare for the renovation of their exhibit. The fencing throughout the Children's Zoo is in need of replacement and the Fallow Deer exhibit is the first exhibit to be improved. The new fencing is constructed of recycled plastic wood. Our Veterinarian took advantage of the need to tranquilize the deer and conducted full work-ups on the animals. The deer will be moved back to the exhibit in the near future.

The young male Pronghorn has completed his quarantine period and has begun the first step towards acclimation to his future home with the Elk, Bison and adult female Pronghorn in the Prairie Grassland exhibit. He is still too small to live with the larger animals but is now visible to the public from the giraffe feeding tower. Sherman and his goat companion, Twix, are currently residing in a pen adjacent to the giraffe barn. From this area, Sherman and his future exhibit mates can see and smell one another.

The space in front of the African Waterhole area is being renovated to provide a home for a Blue Duiker. The tiny African Antelope (blue duikers are the smallest of all antelope species. Adults are about 14 inches tall and weigh between 8 - 9 lbs.) is solitary and territorial. The Association of Zoos and Aquariums is looking for additional institutions to hold the species and our exhibit should be a good fit. Although the species is currently holding its own in the wild, only 51 animals are in the AZA captive population.

Giraffes, Aldabra Tortoises and tropical birds are being confined to indoor areas during the overnight hours when cooler temperatures prevail. They will continue to be outdoors during the daytime as fall temperatures allow. The tortoise and giraffe exhibits allow visitors to interact with the animals year round.